# Sports Positions

- Assistant Sports Director
- -General Sports Staff

## **Assistant Sports Director**

## Reports To: Sports Director

## **Position Requirements:**

- Can complete all aspects of KTSW sports coverage both on-air and online, including
- scheduling interviews, maintaining remote broadcasting equipment, assigns announcers
- and board operators for each broadcast, etc.
- Assists in the management and training of a volunteer staff
- Write and provide sports wraps for newscasts and sports updates
- Posts social media updates
- Attend TXST sporting events, press conferences, post updates through KTSW Sports
- website, blog & social media
- Extremely flexible schedule
- Audio production using Adobe Audition
- Experienced in writing using the AP style book
- Must have previous KTSW experience
- Strong work ethic and interest in Texas State sports, Sun Belt sports and San Marcos in general

#### Skills:

- Ability to listen, write, and speak effectively on-air and on KTSWBlog.net
- Highly motivated self-starter who takes initiative with minimal supervision
- Computer-literate performer covering wide variety of applications
- Ability to relate to your co-workers, inspire others to participate, and mitigate conflict with co-workers
- Ability to design, plan, organize, and implement projects and tasks within a deadline of one week or less
- Dependable, responsible contributor committed to excellence and success

#### Notation:

S = Supervisory Role

O = On Air (live)

V = Volunteer Position

P = Production

# General Sports Staff

# Reports To: Sports Director, Assistant Directors

### Position Requirements:

- Responsible for following all KTSW and FCC on-air radio policies and procedures
- Knowledge of Texas State sports is a must; Knowledge of San Marcos HS sports is a must
- Responsible for monitoring audio signals to detect sound-quality deviations or malfunctions as well anticipating and correcting any problems
- Serve as co-host for KTSW talk show
- Work with producers in creating show content
- Attend TXST sporting events, press conferences, post updates through KTSW Sports website & social media
- Write and provide sports wraps for newscasts and sports updates
- Provides live on-air play by play and or color analysis for broadcasted games
- Performs research, prepares outline for each pregame, halftime and postgame show
- Use and understanding of remote broadcasting equipment
- MUST Learn how to successfully produce games and continuously cover Texas State athletics before you will be given a chance to broadcast
- Play-By-Play and Color Analyst for SMHS Football and Basketball (if applicable that semester)
- Play-By-Play and Color Analyst for TXST sporting events (basketball, baseball, softball)
- MUST be a steady and continuously contributive KTSW Sports Reporter before you will be given a chance to produce games
- Board-op for Texas State Football broadcasts
- Board-op for other live sporting events, including SMHS football, and TXST Olympic
- sports (volleyball, soccer, basketball, baseball, softball)
- Flexible Schedule
- Performs other duties as assigned

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