

January 23, 2026

MEMORANDUM

TO: President's Cabinet

FROM: Ms. Iza Martinez, Program Specialist for Policies and Procedures

SUBJ: UPPS Review Minutes January 9, 2026

Members of the President's Cabinet reviewed and electronically approved the following university policy and procedure statements (UPPSs) effective *January 9, 2026*.

UPPS 01.04.33, HIPAA Hybrid Designation

Senior Reviewer: Mr. Dan Owen

Members of the President's Cabinet reviewed and *electronically approved* this policy as presented by the senior reviewer with no additional comments received.

Item Complete.

UPPS No. 01.04.34, HIPAA Privacy Compliance Program (NEW)

Senior Reviewer: Mr. Dan Owen

Members of the President's Cabinet reviewed and *electronically approved* this policy as presented by the senior reviewer with no additional comments received.

Item Complete.

UPPS No. 02.01.02, International Memorandum of Understanding and Inter-Institutional Agreement Policy and Procedure

Senior Reviewer: Ms. Mallory Sluder

Members of the President's Cabinet reviewed and *electronically approved* this policy to incorporate comments received and addressed by the senior reviewer.

Item Complete.

UPPS No. 03.07.01, Acceptance and Sale of Marketable Securities

Senior Reviewer: Mr. Eric Algoe

Members of the President's Cabinet reviewed and *electronically approved* this policy as presented by the senior reviewer with no additional comments received.

Item Complete.

UPPS No. 04.04.06, Outside Employment and Activities

Senior Reviewer: Mr. Brett Last

Members of the President's Cabinet reviewed and *electronically approved* this policy to incorporate comments received and addressed by the senior reviewer.

Item Complete.

UPPS No. 04.04.53, Honors and Benefits for Retired Faculty and Staff

Senior Reviewer: Dr. Lisa Lloyd

Members of the President's Cabinet reviewed and *electronically approved* this policy to incorporate comments received and addressed by the senior reviewer.

Item Complete.

UPPS No. 04.04.61, Mother-Friendly Worksite (Pen and Ink)

Senior Reviewer: Mr. Brett Last

Members of the President's Cabinet reviewed and *electronically approved* the Pen and Ink changes to this policy to incorporate comments received and addressed by the senior reviewer. A full review of the policy was not conducted, and the next review date will not be advanced.

Item Complete.

UPPS No. 05.03.03, Alcohol Beverage Policy and Procedure

Senior Reviewer: Mr. Eric Algoe

Members of the President's Cabinet reviewed and *electronically approved* this policy to incorporate comments received and addressed by the senior reviewer.

Item Complete.

UPPS No. 05.03.20, Office Photocopy Equipment Services

Senior Reviewer: Mr. Elias Martinez

Members of the President's Cabinet reviewed and *electronically approved* this policy to incorporate comments received and addressed by the senior reviewer.

Item Complete.

UPPS No. 06.05.05, University Social Media Accounts

Senior Reviewer: Mr. Elias Martinez

Members of the President's Cabinet reviewed and *electronically approved* this policy to incorporate comments received and addressed by the senior reviewer.

IM