

Omega Leo Medical Explorer Job Description Safety Officer

The Safety Officer is a senior student member who has Texas Certification as an EMT-Basic, RN, CNA, or Pharmacy Tech. This officer is responsible for the review of all operations by our Omega Leo Medical Explorer Post 4077, ensuring that all appropriate safety standards are followed. This officer is further responsible for review of the Guide to Safe Scouting published by Scouting America (Boy Scouts) and ensuring that all our activities meet the rules and regulations published within this manual. This includes 1) Youth Protection and Adult Leadership, 2) All Volunteer Activities, 3) Overnight activities, 4) Recreational activities and informal meetings, and 5) Incident Reporting.

This position reports directly to the President and indirectly to the Senior Advisor. This officer reviews our training programs, ensuring that they meet the needs of our members for safety training and that the training itself is conducted in a safe manner. In addition, this officer reviews our training program to ensure that our members have the necessary training for our Scope of Practice. This officer reviews all our volunteer activities to ensure that we are not exposing our members or patients to practices with the potential to be unsafe without careful consideration and training to ensure safe outcomes.

Any safety concerns should be brought to the attention of the President and Senior Advisor as quickly as possible, preferably through an immediate verbal message followed by an e-mail further out-lining the unsafe practice.

On a semester basis, a report is to be filed with the President and Senior Advisor reviewing each incident of a safety concern and ongoing efforts to prevent unsafe practices of this type in the future.

This officer works with and is of assistance to other officers in following all rules and regulations for safety. For example, this can include assisting the Travel or Membership Secretary in securing all driver information necessary for the timely filing of any Travel Applications. Another example might include the writing of Standard Operating Procedures (SOP's) for and in cooperation with other officers

where additional SOP's may help improve our safety procedures (i.e., conduct of existing or proposed Training courses).

The Safety Officer is empowered to comment and potentially formally write a Safety Concern Report for any member of our Omega Leo Medical Explorers including any Senior Advisor. Minor concerns may be handled by a verbal comment, with major concerns being reported through a written report.

Any Safety Concern may be taken directly to the President's Council for their review and actions as necessary.

It is your responsibility to review and update this job description and those of any officers with responsibilities where Safety is a major concern before new officers and liaisons are brought onboard early in the spring semester. You are to also review and update any Standard Operating Procedures related to your position or activities where Safety Procedures are directly addressed.

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Last Modified: January 15, 2026 by Dr. Charles Johnson