

**Evaluation and Reappointment of Tenure-Track Faculty Calendar
for the 2026-2027 Academic Year**

Development and Evaluation of Tenure-Track Faculty, [AA/PPS 04.02.01](#)

Due Date	Responsible Party	Recipient	Action / Description
9/30/26	Chair/Director	Departmental / School Personnel Committee	Notify Departmental/School Personnel Committee of tenure-track faculty in their 2nd or subsequent contract year under review.
9/1/26 – 1/29/27	Tenure-Track Faculty	Watermark Faculty Success	Enter annual activities and accomplishments into Watermark Faculty Success for review.
10/1/26	Faculty & Academic Resources	Faculty Success Administrator	Provide list of tenure-track faculty scheduled for review via Watermark Faculty Success.
12/1/26	Chair/Director	Faculty Success Administrator	Provide list of Departmental/School Personnel Committee members conducting reviews.
12/15/26	All Faculty	Watermark Faculty Success	Watermark Faculty Success is open for faculty to begin uploading review materials.
1/29/27	All Faculty	Watermark Faculty Success	Final deadline to submit required materials for review.
2/1/27	Chair/Director	Faculty	The evaluation and reappointment process begins. The Chair/Director must verify that materials in Faculty Qualifications are complete.
2/1/27 – 3/15/27	Chair/Director & Personnel Committee	Internal	The Chair/Director and Departmental/School Personnel Committee review faculty materials and meet to discuss reappointment recommendations.
3/15/27	Chair/Director & Personnel Committee	3rd-Year Tenure-Track Faculty	Conduct formal 3rd-year summative review to assess progress toward tenure.
4/1/27	Chair/Director	Deans	The Chair/Director submits recommendations for reappointment in Faculty Qualifications. The recommendation may be "Reappoint for One Year" or "Reappoint with Terminal Contract effective May 31 of the next academic year"
4/12/27	Chair/Director	Tenure-Track Faculty	Notify faculty in writing of reappointment decisions, including "Reappoint" or "Reappoint with Terminal Contract."

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Due Date	Responsible Party	Recipient	Action / Description
4/19/27	Deans	Provost	The Deans review evaluations and submits recommendations in Watermark Faculty Success.
5/31/27	Provost	Faculty	Issue notices of terminal contracts, if applicable. Employment continues through May 31 of the next academic year.

System Note: All submissions and feedback are managed through Watermark Faculty Success (formerly Faculty Qualifications System / Digital Measures).

Additional Notes:

- **3rd-Year Review:** A formal summative review must occur in the third year to assess progress toward tenure (distinct from standard annual evaluations).
- **Terminal Contracts:** Issued if faculty are not reappointed beyond the current cycle; employment continues for one final year.