

April 3, 2026

MEMORANDUM

TO: President's Cabinet

FROM: Ms. Iza Martinez, Program Specialist for Policies and Procedures

SUBJ: UPPS Review Minutes March 12, 2026

Members of the President's Cabinet reviewed and electronically approved the following university policy and procedure statements (UPPSs) effective *March 12, 2026*.

UPPS 01.03.01, Space Management (Pen and Ink)

Senior Reviewer: Mr. Dan Costello

Members of the President's Cabinet reviewed and *electronically approved* this policy to incorporate comments received and addressed by the senior reviewer.

Item Complete.

UPPS No. 01.03.04, Outcomes Assessment for Continuous Improvement (Pen and Ink)

Senior Reviewer: Dr. Jorge Figueroa

Members of the President's Cabinet reviewed and *electronically approved* this policy as presented by the senior reviewer with no additional comments received.

Item Complete.

UPPS No. 01.04.45, Concealed Carry of Handguns by License Holders on University Premises

Senior Reviewer: Dr. Lisa Lloyd

Members of the President's Cabinet reviewed and *electronically approved* this policy to incorporate comments received and addressed by the senior reviewer.

Item Complete.

UPPS No. 03.01.22, Moving and Relocation Expenses

Senior Reviewer: Mr. Brett Last

Members of the President's Cabinet reviewed and *electronically approved* this policy as presented by the senior reviewer with no additional comments received.

Item Complete.

UPPS No. 03.02.01, Reserves, Carry-Forwards, and Over Expenditures (Pen and Ink)

Senior Reviewer: Ms. Cristine Black

Members of the President's Cabinet reviewed and *electronically approved* this policy to incorporate comments received and addressed by the senior reviewer.

Item Complete.

UPPS No. 04.04.33, Staff Awards and Recognition Programs

Senior Reviewer: Mr. Brett Last

Members of the President's Cabinet reviewed and *electronically approved* this policy as presented by the senior reviewer with no additional comments received.

Item Complete.

UPPS No. 04.04.40, Disciplining and Terminating Employees

Senior Reviewer: Mr. Brett Last

Members of the President's Cabinet reviewed and *electronically approved* this policy as presented by the senior reviewer with no additional comments received.

Item Complete.

UPPS No. 04.04.50, Separation of Employment and Interdepartmental Transfers (DELETION)

Senior Reviewer: Mr. Brett Last

Members of the President's Cabinet reviewed and *electronically approved* the DELETION of this policy as presented by the senior reviewer with no additional comments received.

Item Complete.

UPPS No. 04.04.54, Years of Service Awards and Retired Faculty and Staff Events (DELETION)

Senior Reviewer: Dr. Lisa Lloyd

Members of the President's Cabinet reviewed and *electronically approved* the DELETION of this policy as presented by the senior reviewer with no additional comments received.

Item Complete.

UPPS No. 04.04.62, Electronic Recording of Oral Communications in the Workplace (NEW)

Senior Reviewer: Mr. Brett Last

Members of the President's Cabinet reviewed and *electronically approved* this policy to incorporate comments received and addressed by the senior reviewer.

Item Complete.

UPPS No. 04.05.10, Animals on University Property

Senior Reviewer: Dr. Wendy McCoy

Members of the President's Cabinet reviewed and *electronically approved* this policy to incorporate comments received and addressed by the senior reviewer.

Item Complete.

UPPS No. 07.07.07, Academic Progress for Students Seeking to Continue State Waiver and Exemption Awards

Senior Reviewer: Ms. Valarie Van Vlack

Members of the President's Cabinet reviewed and *electronically approved* this policy as presented by the senior reviewer with no additional comments received.

Item Complete.

UPPS No. 07.08.03, Federally-Required Disclosures of Consumer Information

Senior Reviewer: Ms. Dede Gonzalez

Members of the President's Cabinet reviewed and *electronically approved* this policy to incorporate comments received and addressed by the senior reviewer.

Item Complete.

UPPS No. 08.02.01, Control of Access to Campus Facilities

Senior Reviewer: Mr. Brian McKay

Members of the President's Cabinet reviewed and *electronically approved* this policy to incorporate comments received and addressed by the senior reviewer.

Item Complete.

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