

How to Pay an Invoice with a Credit Card or eCheck:

You registered for a conference by invoice and are now ready to pay that invoice with a credit card or bank transfer (eCheck). Here's how to do so.

Step 1. Log into the database -

<https://enroll.tjctc.org/>

Step 2. Go to My Invoices on the left-hand menu.

This will list your active invoices.

My Invoices

Francisco Paredes
fjp12@txstate.edu — X005759

Select the invoices that you would like to pay partially, or in full. Transactions paid by a third party do not appear in your account history. Please contact the school for assistance.

Outstanding Invoices Invoiced Items

Outstanding Invoices					
	Invoice No.	Due Date	Total Amount	Invoiced	Balance Due
Jul 2026 10:08:33 AM	29432-1	16 Aug 2026	\$150.00	\$150.00	\$150.00

Print Receipt

Pay Selected Invoices

Step 3. Click the box next to the transaction number for the invoice you want to pay. This will open the individual transaction.

[Student Home](#)
[My Profile](#)
[My Online Education](#)
[My Conferences](#)
[Request New User](#)
[My Account](#)
[My Cart](#)
[My Invoices](#)
[My Profile Photo](#)
[Registration Policies](#)
[Legal Board](#)

My Invoices

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[Outstanding Invoices](#)[Invoiced Items](#)

Outstanding Invoices

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☐	17 Jul 2026 10:08:33 AM	29432-1	16 Aug 2026	\$150.00	\$150.00	\$150.00	Print Receipt

Pay Selected Invoices

A large yellow arrow pointing upwards and to the right, specifically towards the checkbox in the first row of the 'Outstanding Invoices' table.

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Step 4. Click on the blue button that says “Pay Selected Invoices”

[Student Home](#)
[My Profile](#)
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[Request New User](#)
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My Invoices

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[Print Receipt](#)

[Pay Selected Invoices](#)

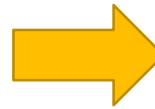
Step 5. Review the payment amount and click on the blue button “Continue to Payment”.

Enter Invoice Payments

Enter the amount that you wish to pay for each invoice.

Selected Invoices				
Date	Invoice No.	Due Date	Balance Due	Payment Amount
10 Jan 2024 08:45:54 AM	5227-1	09 Feb 2024	\$75.00	75.00 

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Continue to Payment

Step 6. You can now choose Credit Card or eCheck and proceed with payment. After clicking on “Continue to Checkout”, you will be taken to a secure site to enter your payment information.

Invoice Payment

Sonya Rahrovi

sr41@txstate.edu — X000004

Selected Invoices	
Invoice No.	Payment Amount
5227-1	\$75.00
Total Due	\$75.00

Select a payment method:*

☒ Credit Card ☐ eCheck

After clicking Continue Checkout, you will be redirected to another page to complete your purchase securely.

Policy Confirmation

Waitlist

Every program has a limited number of attendees that can register. If a program is full, you can register to be put on the waitlist. The waitlist is organized by when you register. If and when spots in a program open up, they will be filled from the waitlist in the order

☐ I have read and understand the drop, transfer, refund, security, and privacy policies and approve the settlement of any amount owing with my chosen payment method. *

[Print Registration Policies](#)

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Continue Checkout

Required fields are indicated by *.