



SCHOOL OF ART AND DESIGN
PHOTOGRAPHY

RENTAL EQUIPMENT RELEASE AGREEMENT

I, _____, acknowledge and agree that I am solely responsible for the care, custody, and control of all equipment that is checked out to me throughout the _____ semester of year _____. I understand that standard check out of equipment is a maximum of two days unless otherwise approved by the equipment manager and so specified in Cheqroom. I agree to return the equipment in the same condition as I received it to the Texas State School of Art and Design on or before the date it is due. I agree to disclose any potential issues encountered with said equipment, as well as any potential damages incurred during my time of custody and use. If the equipment is overdue and not returned within a week after the due date, it may be reported to the Texas State University Police Department as stolen property.

During the dates of use, I understand that I may use the equipment only for educational purposes in connection with my Art and Design courses at Texas State University. I will not use the equipment for purposes unrelated to my educational courses at Texas State University or for any illegal purpose. I will not alter, disassemble, nor make any modifications to the equipment I am responsible for.

I agree to promptly pay for any damage to the equipment that occurs from any cause during the dates of use and while the equipment is otherwise within my care, custody or control. If the equipment is lost or stolen while it is checked out to me, I will promptly pay the amount Texas State University requires to replace the equipment.

I further agree that until the damaged or lost equipment is paid for or replaced with an item of equal value, Texas State University may withhold privileges and place a hold on my records. The hold will prevent me from receiving the semester grades, from receiving an official transcript, and from registering for classes at Texas State University.

I understand that three incidences of late return of equipment or failure to report issues with the equipment may cancel my privileges to check out equipment for the remainder of the semester.

I AGREE TO THE LOAN TERMS AND CONDITIONS STATED ABOVE.

Name _____

Net ID _____

Phone# _____

Class / Professor _____

Month / Year Graduation Date _____

Signature _____ Date _____