

Course Syllabus

Institutional Policies & Procedures

Texas State University Honor Code

As members of a community dedicated to learning, inquiry, and creation, the students, faculty, and administration of our university live by the principles in this Honor Code (see [Honor Code, UPPS No.07.10.01](#)). These principles require all members of this community to be conscientious, respectful, and honest.

- **We Are Conscientious.** We complete our work on time and make every effort to do it right. We come to class and meetings prepared and are willing to demonstrate it. We hold ourselves to doing what is required, embrace rigor, and shun mediocrity, special requests, and excuses.
- **We Are Respectful.** We act civilly toward one another and we cooperate with each other. We will strive to create an environment in which people respect and listen to one another, speaking when appropriate, and permitting other people to participate and express their views.
- **We Are Honest.** We do our own work and are honest with one another in all matters. We understand how various acts of dishonesty, like plagiarizing, falsifying data, and giving or receiving assistance to which one is not entitled, conflict as much with academic achievement as with the values of honesty and integrity.

Addressing Acts of Dishonesty

Students accused of dishonest conduct may have their cases heard by the faculty member. The student may also appeal the faculty member's decision to the Honor Code Council. Students and faculty will have the option of having an advocate present to ensure their rights. Possible actions that may be taken range from exoneration to expulsion.



Students with Disabilities

In accordance with university policy and federal law, all members of the university community are responsible for ensuring that students are not discriminated against because of a disability. To accomplish this goal, reasonable and appropriate academic accommodations may be necessary for qualified students with disabilities. The [Office of Disability Services](#) will coordinate with faculty members to facilitate necessary accommodations for students with disabilities.

If you are a student with a disability who will require an accommodation to participate in this course, please contact your instructor as soon as possible. You will be asked to provide documentation from the Office of Disability Services. Failure to contact your instructor in a timely manner may delay your accommodations

Mental Health

Mental health issues can diminish academic performance and may affect students' ability to participate in activities. The Counseling Center at Texas State provides free and confidential mental health services on both its San Marcos and Round Rock campuses. For additional information, visit the Counseling Center's [website](#) or call 512.245.2208. Additional resources are available on the university website [Minds Matter](#).

Additional Student Resources

Learn more about additional [Student Resources](#) available to you as a Texas State University student.

Course Syllabus: Spanish 2310 (Asynchronous Online): Intermediate Spanish I



👤 Professor Wyatt Ince

📍 Instructor

✉️ wli2@txstate.edu

Appointments: [Programar una cita conmigo](#)

COURSE DESCRIPTION AND OBJECTIVES

SPAN 2310. Intermediate Spanish I. This course continues the development and review of all language skills within a Spanish cultural framework. (MULT)

[Learning Outcomes for the Department of World Languages and Literatures are available at this link.](#)

COURSE MATERIALS

In order to be successful in our course, you will need:

- Pérez-Gironés, Ana María. *MÁS (with Connect Access)*. McGraw Hill, 2023. ISBN: 1264360533

To purchase your materials, please visit [McGraw Hill's website](#) or click the link in the course menu to McGraw Hill LTIA. *You must **select the Connect option** (not the e-Book or Print option) in order to access the homework, quizzes, and supplemental lectures.*

- **Audio and Video Capabilities:** Ensure you have access to a device with both audio and video capabilities for engaging with multimedia course content, such as video lectures and presentations.
- **Internet Access:** A stable internet connection is required to access course materials, participate in online discussions, and submit assignments.
- **Microsoft Programs:** Access to Microsoft Office programs (Word, PowerPoint, Excel) through your student account for completing assignments and creating documents.
- **Additional Equipment:** A computer or tablet with a reliable internet browser, for participation in interactive elements of the course, including any virtual meetings or recorded content.

COURSE FORMAT

This is an asynchronous online course that does not meet. The course will be conducted entirely in Spanish and will emphasize the utilization of the target language for real-world purposes. Since this is a student-centered class, students will be doing many activities in Spanish in which they are expected to proactively participate.

GRADES

Final grades will be calculated as follows:

Component	Weight
Chapter Exams (3)	30%
Homework/Quizzes	15%
Show off your Skills	5%
Presentations (3)	15%
In-Class Compositions (2)	15%
Final Exam	20%
Total	100%

Grade Breakdown

GRADING SCALE

A	B	C	D	F
90–100	80–89.9	70–79.9	60–69.9	0–59.9

Grading Scale

EMAIL CORRESPONDENCE

Email correspondence should contain your name, course, meeting time, and a descriptive subject line (if not using Canvas); e.g., Subject: "SPAN2310-11am-Chapter 1 Homework."

Please be advised that there is a possibility of a 48-hour window of response time to emails, though every attempt will be made to respond as quickly as possible. **Lack of appropriate information in subject lines may delay responses further.**

ASSIGNMENTS

CHAPTER EXAMS

There are three exams: **Exam One covers Chapters 1 & 2; Exam Two covers Chapters 3 & 4; and Exam Three covers Chapters 5 & 6.** Each test will cover the content from the textbook *Más*, the workbook, activities, and materials covered in and outside of class. Each test will have listening (10%), vocabulary (10%), grammar (50%), reading (10%), writing (10%), and cultural components (10%). **Exams will be proctored using Proctorio.** Students will submit their chapter exams using the Quizzes tool in Canvas.

FINAL EXAM

The Final Exam is comprehensive (chapters **1–6**) and is required to complete the course. It will cover content from the textbook *Más*, the workbook, activities, and assignments assigned in and outside of class. The format of the final includes listening (10%), vocabulary (10%), grammar (50%), reading (10%), writing (10%), and cultural material (10%). **The final exam will be proctored using Proctorio.**

PRESENTATIONS

Students will create a 5–10 minute skit in Spanish. This presentation will be recorded and uploaded to Canvas (Assignments). Recordings require you to be fully visible, standing away from the camera to demonstrate you are not using unapproved notes and have effectively rehearsed. The presentation will cover vocabulary, grammar constructions, and/or cultural topics learned throughout the course. The skit must be rehearsed enough so that students do not simply read their parts.

Reading Warning

The presentation must be rehearsed and performed, not read aloud from a script, notes, or screen. If a student reads their portion of the skit, their individual grade may be reduced by

up to 50%. Holding notes for brief reference is distinct from reading; the instructor's judgment is final.

HOMework AND QUIZZES

Online and other written and oral assignments will be assigned on a regular basis to reinforce instruction and provide practice and learning opportunities.

SHOW OFF YOUR SKILLS

At the beginning of the course, students will review essential grammar concepts introduced in the previous course through activities in the Preliminary Module. After this review, students will demonstrate their understanding by completing an assessment in Connect titled "Show off your Skills." The assessment outcomes will indicate which grammar concepts require additional reinforcement.

Technical Difficulties

Personal technical difficulties (such as device failure, lost internet access, forgotten passwords, browser incompatibility) are the student's responsibility to anticipate and resolve in advance. Please review the [Technical Requirements and Support](#) for the course here.

If you experience a technical difficulty that you believe prevents you from submitting work, you must contact [ITAC](#) within your 6-month enrollment period. Please copy me on ITAC correspondence when relevant. In these circumstances, I will collaborate with students to complete the assessments.

Canvas and McGraw-Hill Connect experience rare outages; if a platform-wide outage occurs, it will appear on official system status pages and the instructor will communicate directly through email or Canvas where appropriate.

USE OF AI TOOLS IN THIS COURSE

In this class, "artificial intelligence" (AI) refers broadly to any software, browser extension, or application that can assist with writing — whether by editing existing text or generating new content. Examples include, but are not limited to, ChatGPT, Google Gemini, Microsoft Copilot, Grammarly (AI features), DeepL, Google Translate, and similar tools.

The default position in this course is that AI tools are NOT permitted unless the instructor explicitly designates a specific assignment as AI-assisted and provides instructions for its use. Absence of explicit permission is not permission.

Unauthorized use of AI — including using AI to draft, translate, correct, or generate any portion of submitted work — is a violation of academic integrity and will be reported to the Honor Code Council. Violations may result in a zero on the assignment, failure of the course, or further disciplinary action per Texas State policy.

TEXAS STATE UNIVERSITY'S MISSION, GOALS, AND INITIATIVES

[Please see here for more information regarding Texas State University's mission, goals and initiatives.](#)

HEALTH AND WELL-BEING SUPPORT

Feeling overwhelmed? Worried about a friend? Just need someone to talk to? We've got options:

- **CARE Team:** Submit a [Here to Help](#) form, and someone will reach out with 1-on-1 support and get you connected to the right campus resources.
Counseling Center : In-person and virtual mental
- **Student Health Center** : Offers accessible, affordable care including medical, mental health, and wellness support to currently enrolled TXST students. If you are not a currently enrolled TXST student, the Student Health Center can provide a referral to services.

STATEMENT ON CIVILITY IN THE CLASSROOM AND INSTRUCTIONAL SETTINGS

Civility in instructional settings is fundamental to an effective educational process and is everyone's responsibility. The university's shared values, sense of community, and collective commitment to respect, civil dialogue, and the free exchange of ideas are the cornerstones of successful teaching and learning. If students have questions about appropriate behavior in a particular class, they should address them with their instructor first. Although rare, disciplinary procedures may be implemented for refusing to follow an instructor's directive, disrupting classroom activities, or disregarding university policies. For more information regarding conduct in the classroom, please review policies at [AA/PPS 02.03.01](#), Section 03: Courteous and Civil Learning Environment, and [Code of Student Conduct](#), number II, Responsibilities of Students, Section 2.02: Conduct Prohibited.

ACADEMIC INTEGRITY AND STUDENT CONDUCT

Information regarding academic integrity and student code of conduct may be found at the links indicated below.

1. [Code of Student Conduct](#)
 2. [The Honor Code](#)
-

EMERGENCY MANAGEMENT

In the event of an emergency, students, faculty, and staff should monitor the [Safety and Emergency Communications web page](#). This page will be updated with the latest information available to the university, in addition to providing links to information concerning safety resources and emergency procedures. Faculty, staff, and students are encouraged to sign up for the [TXState Alert](#) system.

SEXUAL MISCONDUCT REPORTING (SB 212)

Effective January 2, 2020, state law (SB 212) requires all university employees, acting in the course and scope of employment, who witness or receive information concerning an incident of sexual misconduct involving an enrolled student or employee to report all relevant information known about the incident to the university's Title IX office. According to SB 212, employees who knowingly fail to report or knowingly file a false report shall be terminated in accordance with university and system policy. Please access the webpage of the [Office of Equal Opportunity and Title IX](#) for more information.

NEED ACCOMMODATIONS?

If you're managing ADHD, a learning difference, a health condition, or any disability, [Disability Services](#) (DS) can work with you to set up accommodations that support your learning. Reach out early — both staff and your instructors are here to support your success. You can contact DS at (512) 245-3451 or via email at ods@txstate.edu.

INSTITUTIONAL POLICIES & PROCEDURES

Texas State University Honor Code

As members of a community dedicated to learning, inquiry, and creation, the students, faculty, and administration of our university live by the principles in this Honor Code (see [Honor Code, UPPS No. 07.10.01.](#)). These principles require all members of this community to be conscientious, respectful, and honest.

- **We Are Conscientious.** We complete our work on time and make every effort to do it right. We come to class and meetings prepared and are willing to demonstrate it. We hold ourselves to doing what is required, embrace rigor, and shun mediocrity, special requests, and excuses.
- **We Are Respectful.** We act civilly toward one another and we cooperate with each other. We will strive to create an environment in which people respect and listen to one another, speaking when appropriate, and permitting other people to participate and express their views.
- **We Are Honest.** We do our own work and are honest with one another in all matters. We understand how various acts of dishonesty, like plagiarizing, falsifying data, and giving or receiving assistance to which one is not entitled, conflict as much with academic achievement as with the values of honesty and integrity.

Addressing Acts of Dishonesty

Students accused of dishonest conduct may have their cases heard by the faculty member. The student may also appeal the faculty member's decision to the Honor Code Council. Students and faculty will have the option of having an advocate present to ensure their rights. Possible actions that may be taken range from exoneration to expulsion.

Students with Disabilities

In accordance with university policy and federal law, all members of the university community are responsible for ensuring that students are not discriminated against because of a disability. To accomplish this goal, reasonable and appropriate academic accommodations may be necessary for qualified students with disabilities. The [Office of Disability Services](#) will coordinate with faculty members to facilitate necessary accommodations for students with disabilities.

If you are a student with a disability who will require an accommodation to participate in this course, please contact your instructor as soon as possible. You will be asked to provide documentation from the Office of Disability Services. Failure to contact your instructor in a timely manner may delay your accommodations.

Mental Health

Mental health issues can diminish academic performance and may affect students' ability to participate in activities. The Counseling Center at Texas State provides free and confidential mental health services on both its San Marcos and Round Rock campuses. For additional information, visit the [Counseling Center's website](#) or call 512.245.2208. Additional resources are available on the university website [Minds Matter](#)

Additional Student Resources

Learn more about additional [Student Resources](#) available to you as a Texas State self-paced correspondence student.