

TUITION AND FEES

Information regarding tuition and fees per semester credit hour for a specific semester may be obtained at <http://www.sbs.txstate.edu/students/information.html>.

Texas State reserves the right to change fees in keeping with the acts of the Texas Legislature and the Board of Regents of The Texas State University System. The payment of all fees entitles the student to admission to classes; admission to auditorium and athletic attractions; subscription to The University Star; use of the Student Center and Recreational Sports Center, health services, and Sewell Park facilities; and group use of the Wimberley Camp. These fees also help provide funds for the Associated Students, band, choir, dramatics, debate and other student activities.

Tuition

Summer Offerings Other Than the Traditional Six-Week Terms. The tuition and fees credit hour rate for any course of less than six-weeks duration will be the same as the tuition and fees credit hour rate for the traditional six-week term. The tuition and fees credit hour rate for any term of more than six-weeks duration will be the same as the tuition and fees credit hour rate for a regular semester of the school year.

Tuition for Excessive Undergraduate Hours. Texas Education Code §54.014 specifies that resident undergraduate students may be subject to a higher tuition rate for attempting excessive hours at any public institution of higher education while classified as a resident student for tuition purposes. Texas State students attempting hours in excess of their degree program requirements will be charged at the non-resident tuition rate for those hours, and those students are categorized as follows:

1. Students initially enrolled during or after the fall 2006 semester will be charged at the non-resident rate if, prior to the start of the semester or session, the student has previously attempted 30 or more hours over the minimum number of semester credit hours required for completion of the degree program in which the student is enrolled.
2. Students initially enrolled during the fall 1999 through summer 2006 semesters will be charged at the non-resident rate if, prior to the start of the semester or session, the student has previously attempted 45 or more hours over the minimum number of semester credit hours required for completion of the degree program in which the student is enrolled.

Attempted courses include those courses attempted at Texas State or any Texas public institution of higher education. The following types of credit hours will count toward the excessive hour limit:

- Hours earned in courses in which a grade is earned on the transcript, including repeated courses and courses dropped with a grade of “W”
- Hours in Texas State off-campus courses
- Bankruptcy hours

The following types of credit hours are exempt and will not count toward the limit:

- Hours earned after a baccalaureate degree
- Hours earned through examination (without registering for a course)
- Hours from remedial and developmental courses
- Hours from technical and vocational or workforce education courses
- Hours earned by the student at a private institution or an out-of-state institution
- Hours attempted prior to declaration of fresh start
- Hours earned toward a second baccalaureate degree
- Hours earned through CLEP
- Hours earned in audited courses
- Hours earned in graduate level courses
- Hours earned by extension course

- Hours earned through correspondence if the course is not formula funded
- Hours earned as a non-resident
- Hours earned before graduating from high school and used to satisfy high school graduation requirements

Appeals due to economic hardship are permitted under defined institutional policy. Texas State has determined that students who are eligible for financial aid under the Federal Pell Grant (Pell) program will be exempted from the non-resident tuition if, at the time of registration, their Pell eligibility is documented in the financial aid system at Texas State. Students who become Pell eligible, during the semester in which they are charged the non-resident tuition, may submit eligibility documents to the Student Business Services office no later than the official last class day of the semester in which the appeal is being requested.

Tuition Rebate Program. Under Texas Education Code §54.0065, qualified students will receive up to a \$1,000 tuition rebate upon graduation from Texas State. To be eligible for this rebate, a student must meet all of the following conditions:

1. The first enrollment in any institution of higher education must be in the fall 1997 semester or later.
2. The student must have received his/her baccalaureate degree from a Texas public university.
3. The student must be a resident of Texas and entitled to pay resident tuition at all times while pursuing the degree.
4. If enrolled for the first time in fall 2005 or later, the student must graduate within four calendar years from the first semester enrolled for a four-year degree or within five calendar years for a five-year degree. Note that the four- or five-year time limit prescribed begins on the first day of the month for enrollment in the semesters described as follows: September for a fall semester, January for a spring semester, June for summer I, and August for summer II. For example, a student enrolling for the first time in fall 2006 for a four-year degree must complete that degree not later than September 1, 2010 to be eligible for the rebate.
5. The student must attempt no more than three hours in excess of the minimum number of semester credit hours required to complete the degree under the catalog under which he/she graduates. Hours attempted include transfer credits, course credit earned exclusively by examination, courses that are dropped after the official census date (twelfth class day fall and spring semesters, fourth class day summer sessions including mini-session), for-credit developmental courses, optional internship and cooperative education courses, and repeated courses. For students concurrently earning a baccalaureate degree and a Texas teaching certificate, required teacher education courses shall not be counted to the extent that they are over and above the free electives allowed in the baccalaureate degree program. Courses dropped for reasons that are determined by the institution to be totally beyond the control of the student shall not be counted.

This tuition rebate program is designed to provide a financial incentive for students to complete their baccalaureate studies with as few extraneous courses as possible. To earn the rebate, it is particularly important to follow the advice and counsel of the academic advisors. Students must apply for the Tuition Rebate Program no sooner than the first day of class of the semester in which the student plans to graduate and not later than the business day immediately preceding graduation. Students must consult with their academic advisor to assure they meet all requirements to qualify for this program. Rebates will first be applied to outstanding obligations owed to Texas State prior to funds being issued to the student.

Appeals due to hardship are permitted under defined institutional policy. Effective for students who enroll for the first time in fall 2005 or later, an otherwise eligible student may be eligible for a rebate without satisfying the above requirements, if the student is awarded a baccalaureate degree and the college dean certifying the degree has determined, with the

completion of a Tuition Rebate Hardship Justification form, that the student has demonstrated a hardship under any of the following conditions:

- a. a severe illness or other debilitating condition that may affect the student's academic performance;
- b. an indication that the student is responsible for the care of a sick, injured, or needy person and that the student's provision of care may affect his or her academic performance; or
- c. performance of active duty military service.

Special Fees and Charges

Admissions Application Fee	\$40.00
Admissions/Evaluation Fee for International Applicants.....	\$75.00
Advising Fee	
Fall/Spring semesters	\$45.00
Summer sessions.....	\$22.50
Auditing Fee	same as if course were taken for credit
Certificate Fee (payable when applying for teacher certification)	
Texas Standard Certificate	\$77.00
Correspondence Instruction (per three-hour course).....	\$378.00
Deficiency Plan Fees (for students seeking teacher certification)	
First Plan.....	\$75.00
Additional Plans (each).....	\$25.00
Delinquent Installment Fee (for installments not paid by due dates)	\$15.00
Electronic Course Fee (per semester credit hour)	\$50.00
Evaluation of Foreign Credentials (for domestic applicants).....	\$35.00
Extension Instruction (per three-hour course).....	\$483.00
Installment Service Fee (for handling & other processing).....	\$10.00
Late Registration Fee (for processing after advance registration).....	\$10.00
Matriculation Fee (for withdrawals prior to 1 st class day)	\$15.00
Off-Campus Course Fee (per semester credit hour).....	\$30.00/semester credit hour
Orientation Fee (mandatory, non-refundable).....	\$25.00
Physical Therapy Application Fee	\$50.00
Post-Baccalaureate Teaching Intern Application Fee	\$300.00
Reinstatement Fee (for processing during the same semester of a withdrawal)	\$50.00
Returned Item Fee (for handling & other processing).....	\$30.00
Schedule Change Fee (maximum*)	\$10.00
Special Late Registration Fee (for processing after classes begin)	\$50.00
Transcript Fee (official copy)	\$5.00
Student Health Center Fee for Overdue Accounts	\$5.00

*A fee of \$2.00 will be charged for each change of schedule a student makes after the schedule has been filed during the normal registration add/drop process. A drop fee of \$10.00 will be charged for each drop thereafter.

Campus Parking/Vehicle Registration Fee. Every student, faculty, and staff person who operates or parks a vehicle on campus must: 1) register the vehicle at Parking Services; 2) purchase a permit; 3) properly display the permit anytime the vehicle is parked on campus; and 4) become familiar with and abide by the traffic and parking rules. The rules are enforced at all times throughout the year. The purchase of a permit and registration of the vehicle does not guarantee a parking space. Residence hall students must first make application with Residence Life before bringing a vehicle to campus. Residence hall parking spaces are limited, and it is recommended that on-campus residents not bring a vehicle to campus unless absolutely necessary.

Fees for vehicle registration will be published each year in the Schedule of Classes and in the official rules and regulations. Commuters may request that their permit be mailed. Requests should

include a self-addressed stamped envelope, vehicle registration card, and appropriate fee (if not paid through registration). Residence hall students who file the requested vehicle information with Residence Life before August 1 (for the fall semester) may pick up their permit at their residence hall during check-in.

Additional information concerning the purchase and issuance of parking permits may be obtained by contacting Parking Services at (512) 245-2887.

Course Repeat Fee. The Texas Legislature eliminated funding to higher education for courses that are attempted three or more times. An attempted course is defined as any course in which a grade is earned on the transcript, including repeated courses and courses dropped with a grade of “W”.

In order to compensate for this loss of state funding, students attempting a course for the third or more time may be charged a fee in addition to the tuition charged for the course. This fee will be assessed for courses attempted at Texas State as of the fall semester of 2002 or later. This assessment does not include courses attempted at other colleges or universities.

Certain courses are exempt from this fee because they are designed to be repeated for additional credit, such as thesis, dissertation, and independent study courses; various music, physical education, physical fitness and wellness, studio art, and theatre courses; developmental education courses; and topics courses.

International Student Health Insurance Fee. All nonimmigrant international students enrolling at Texas State are required to carry health insurance. The fee for the Texas State International Student Health Insurance Plan is automatically added to the fee bill at the time of registration. International students who wish to have this fee waived must present proof of comparable insurance (including major medical, evacuation and repatriation) to the Student Health Center for approval prior to each registration. Appointments are required for waivers and may be obtained by calling (512) 245-2161.

International Student Operations Fee. All international students with an immigration status of “F1” or “J1” will be charged \$60.00 per long semester and \$30.00 per summer session for the maintenance of records, compliance with government regulations, and other services.

Laboratory Fees. The amount of lab fees varies on a per course basis.

Music Fees. This is a partial listing. Please consult the Schedule of Classes for other fees.
 Music practice room fee \$30 semester
 (charged once, no matter how many music classes are registered)

Property Deposit Fee. Every student must make a property deposit of \$50.00 to protect Texas State from damage to or loss of University property. Charges for damages are billed directly to the student. Failure to pay the charges promptly will cause the student to be barred from re-admission and from receiving official transcript. If a student withdraws without paying the charges, the deposit is held until all charges and fines are received. This deposit, less outstanding charges, will be returned upon request to the student graduating or withdrawing from the University. Refund requests should be made to the Student Business Services Office, first-floor of J. C. Kellam. Deposits not requested within four years from date of last attendance are forfeited into a student deposit scholarship account.

Testing Fees. Texas State students, enrolled in a distance education course, who wish to take a course exam through the Testing, Research-Support, and Evaluation Center in San Marcos, the Round Rock Higher Education Center, or the Correspondence, Extension, and Study Abroad Programs Office in San Marcos will be charged \$20.00 per test. This fee applies only to students who wish to take a course exam through these offices rather than take the exam at the times offered as part of the distance education course.

Non-Texas State students, enrolled in a distance education course at another college or university, who wish to take a course exam at the Testing, Research-Support, and Evaluation Center in San Marcos, the Round Rock Higher Education Center, or the Correspondence, Extension, and Study Abroad Programs Office in San Marcos will be charged \$40.00 per test.

Room and Board Rates

Information regarding room and board rates for a specific semester may be obtained at <http://www.reslife.txstate.edu/rates.htm> or in the Schedule of Classes booklet. Room and board is billed on a semesterly basis and may be paid in full at registration or in installments during the long semesters only. If the three installment method is chosen, the first one-half payment is due at registration, one-fourth payment is due prior to the start of the 6th class week, and the final one-quarter payment is due before the beginning of the 11th class week. Payment for Summer room and board is required in full at the beginning of each summer term or semester (i.e., Summer I, Summer II). Texas State reserves the right to increase or decrease the room and board rates on 30 days notice. All residence halls will be closed during the Thanksgiving and Spring holidays and between semesters; however, Texas State may choose to keep some of the halls open during the break for an additional room charge.

Life Safety Surcharge. Beginning June 2001, a surcharge must be assessed to cover the cost of mandated fire code compliance and other environmental safety improvements. The amount of this charge is in addition to all of the rates specified above and will be shown as a separate line item on the bill. The surcharge for the Fall & Spring semesters is \$150 each for A/C halls and \$100 each for Non A/C halls. Summer surcharges are \$1.00 per day of occupancy. These charges may vary in the future years, depending on utility rates and the costs of code compliance.

Refund of Room and Board Fees. Any student who officially withdraws from Texas State or who is granted permission to live off campus may receive a refund on the unused portion of the room and board payment for the current installment period. A matriculation fee of \$5.00 will be assessed on any withdrawals prior to the first day of classes.

Room and board charges will continue until you have officially moved from Texas State residence halls and cleared with the Director of Residence Life. Any refund due will be applied to any unpaid financial obligations with Texas State. If the refund exceeds any unpaid balance, a refund check will be processed within approximately 30 days and will be deposited to your bank (sign up via our secure website: <http://www.sbs.txstate.edu/students/Fa.html>) or mailed to your permanent mailing address. Check your mailing address at <http://www.registrar.txstate.edu/our-services/address-change.html>.

Student's Financial Obligations

Students are expected to meet financial obligations to Texas State within the designated time allowed. Registration fees are payable before classes begin. Students are not entitled to enter class, or laboratory, until their fees and deposits have been paid. Failure to pay the amount owed in the allotted time, or payments made with checks that are returned to Texas State unpaid by the bank, may result in any or all of the following: (1) dismissal from Texas State, (2) withholding of future registration privileges, (3) withholding the issuance of grades or of an official certified transcript, (4) withholding the conferring of a degree, (5) bar against re-admission for the student, (6) warrant hold with the State of Texas.

Once a student registers, he or she is responsible for the total fees assessed regardless of whether the installment option is used. Refund percentages are applied to total fees assessed and not the amount paid. This means that students who withdraw before paying all installments may, in the event of withdrawal, receive a bill with a balance due rather than a refund. Delinquent accounts may be referred to a collection agency and the student is responsible for all attorney and collection fees.

Returned Checks. If a check or checks are returned unpaid for any reason other than the admitted error of the bank, the student must pay in cash, cashiers check, money order, or credit card (American Express, VISA, MasterCard) immediately and a \$30 service fee is assessed for each returned check. A late fee may also be assessed. If a registration check is returned unpaid, the student must make payment (check amount plus a \$30 service fee) within ten working days. If the student does not pay in full within that time period, Texas State reserves the right to initiate withdrawal procedures. You will not be officially withdrawn by the

Student Business Services Office unless you are notified in writing. It is the student's responsibility to initiate a formal withdrawal from Texas State at the Registrar's Office. Stopping payment on a check for fees or allowing the check to be returned unpaid by the bank for any reason does not constitute official withdrawal. Failure to follow procedures for withdrawing from Texas State may result in financial penalties and delays with future enrollment in Texas State.

If a student has an outstanding returned check, he/she will be on a "cash-only" basis until the obligation is cleared. Cash Only status is a denial of check cashing privileges on campus. If a student has three or more returned checks within a 365-day period (i.e., one calendar year), Texas State reserves the right to place the student on a "cash-only" basis.

Installment Policy

Registration. Tuition, fees, and room and board for summer terms must be paid at the time of registration. Tuition, fees, and room and board may be paid during the fall and spring semesters through the following alternatives:

1. Full payment is due prior to the beginning of the semester.
2. One-half payment of tuition and fees is due prior to the start of the semester, one-quarter payment prior to the start of the sixth class week and the final one-quarter payment before the beginning of the eleventh class week.

An installment method of payment may not be used by students enrolling for courses of shorter duration than a full semester (i.e., second eight-weeks courses) unless he/she enrolls for such courses at regular registration. If an installment method is chosen at registration, a student may elect to pay his/her account in full at any time.

The following fees are to be paid in full at the time of registration and are not applicable to the installment plan: parking permit, general property deposit, late registration fee, and orientation fee. All tuition adjustments will be credited to total tuition/fees, and room/board BEFORE calculation of payment plan. All creditable financial aid will be applied AFTER the payment plan calculation towards the minimum due payment.

Installment Payments. A service charge of \$10 will be collected at the time of each installment payment, excluding the payment made at registration.

Students are responsible for making their installment payments by the due date. For questions about due dates and amounts due, contact the Student Business Services Office at (512) 245-2544. Students can check their balance and make payments on the web at <http://catsweb.txstate.edu/catsstud.htm>.

Delinquent Payments. A delinquent charge of \$15 will be assessed the first day after the installment due date. Under Texas Education Code §54.007, a student's failure to make full payment prior to the end of the semester (the last regular class day of the semester) may result in the student's not receiving credit for the work done that semester. Such a student will not be allowed to register for future semesters until the delinquent amount including service charges is paid. Any installment payment made with a check returned by the bank unpaid for any reason other than an error by the bank may result in a delinquent payment penalty of \$15 in addition to the existing \$30 returned check penalty currently being charged.

Refunds

Refunds from the add/drop process will be credited to unpaid financial obligations. Additional fees incurred from the add/drop process will be billed to the student's account.

Room and board refunds will be applied to any remaining financial obligation owed to Texas State. The additional charge for moving from one dorm to another or moving into a private room will be added to the balance due.

Drops

Dropping a class – Removing one or more classes from your schedule, **while remaining enrolled in at least one course.** If you are registered in only one class and wish to drop it, you

must withdraw. Refund of applicable tuition and required fees will be made for classes dropped during the first twelve class days in the long term or first four class days in summer terms, provided you remain enrolled at Texas State until the end of the semester. No refund is made for classes dropped after the twelfth/fourth class day.

Any refund will be applied to remaining unpaid obligations. If you have paid in full, a refund will be processed within 30 days and will be deposited to your bank (sign-up via our secure web site: <http://sbs.txstate.edu/students.fa.eft.html>) or mailed to **your local address**. Check your mailing address at <http://registrar.txstate.edu/our-services/address-change.html>.

Reducing semester credit hours to zero is considered a withdrawal, and withdrawal refund policies apply. For refund information on Special Course Offerings, call the Refund Clerk in the Student Business Services Office.

Refunds in the Event of Death. In the event a student dies and a refund of tuition, fees, room and board, deposits, or other monies is due the estate of the deceased student, Texas State will presume that the person most recently indicated by the student as next-of-kin on official Texas State records is to be the recipient of all refunds. The University will, as soon as practicable after the death of the student, pay all refunds to the designated next-of-kin unless the student has specifically designated in writing to the Registrar the name and address of another person to be the recipient of such refund.

Withdrawals. Any student who has paid registration fees and officially withdraws by submitting a withdrawal request to the Registrar's Office, J.C. Kellam, #111, is entitled to a refund of tuition and fees if the following condition is met: The amount actually paid, either in full or installment, must be greater than the percentage of total semester's charges **OWED** Texas State at the time of withdrawal. The amount of the refund is calculated as follows: (Total amount of tuition and fees minus non-refundable fees) times (refund percentage) minus (outstanding balance of charges, if any) equals Refund. Once a student registers, he or she is responsible for the total fees assessed regardless of whether the installment option is used. Refund percentages are applied to total fees assessed and not the amount paid. Students who withdraw before paying all installments may, in the event of withdrawal, receive a bill with a balance due rather than a refund. Withdrawing is **ONLY** for the current semester and does not affect any future semesters in which the student is enrolled. For example, if the student withdraws from all classes in Summer II, this does not affect the student's Fall schedule.