

- 2211 Individual Leadership Studies. (2-0) This course is designed to develop the student's self-confidence, leadership skills and problem solving abilities. It focuses on critical thinking, communication and conflict resolution skills.
- 2212 Leadership and Teamwork. (2-0) This course focuses on self-development guided by group processes. Experiential learning activities are designed to challenge current beliefs, knowledge and skills. This course also provides equivalent preparation for the ROTC Advanced Course and the Leaders Training Course.
- 2313 American Military Studies and Battle Analysis. (3-0) This course is designed to study Military History as it applies to the principles of war and current military doctrine. Students will analyze historical battles and lessons learned and apply them to the modern battlefield. (WI)
- 3311 Leadership and Problem Solving I. (3-0) This course is designed to enable a student without prior military experience to rapidly integrate into the cadet battalion and perform successfully. Key elements are introduction to physical fitness, how to plan and conduct training, basic tactical skills and military reasoning.
- 3312 Leadership and Problem Solving II. (3-0) This course is designed to enable a student without prior military experience to rapidly integrate into the cadet battalion and perform successfully. Key elements are introduction to physical fitness, how to plan and conduct training, basic tactical skills and military reasoning.
- 4311 Leadership and Management. (3-0) This course is designed to help cadets make informed career decisions and it continues their education in Army operation, training management, communications and leadership. (WI)
- 4312 Officership. (3-0) This course focuses on completing the transition from cadet to lieutenant. It includes a basic foundation of military law, skills and information on leadership and military science, application and demonstration of knowledge and mastery of military skills reasoning. (WI)
- 4313 Independent Study in Military Science. (3-0) This course will be designed to meet the needs of the individual student. It will be a directed and closely monitored program targeted at the students' weaknesses/interests. The course will primarily deal with topics pertinent to the military profession; such areas as leadership, management, ethics, law and their application. Course will require week/bi-weekly progress review with instructor. (WI)

## Department of Occupational, Workforce, and Leadership Studies (OWLS)

Pedernales Building  
T: 512.245.2115 F: 512.245.3047  
<http://www.owls.txstate.edu>

### DEGREE PROGRAM OFFERED

Bachelor of Applied Arts and Sciences (BAAS), major in Applied Arts and Sciences

The BAAS is a nontraditional program designed to allow adult students to earn a degree with a major in an individualized academic area. In addition, it allows adults to assist in the choice of courses that would complement their career goals. The following are unique characteristics of the BAAS:

- Delivery of academic courses may be at nontraditional times, locations other than the parent campus, by DVD, and via the internet.
- Academic course work is individualized to meet student needs, but course work does not duplicate an existing traditional academic program.
- Work-life credit may be awarded for competencies gained through employment.
- The major for the BAAS is Applied Arts and Sciences and for purposes of calculation of the major GPA, the 18 hours taken in the Professional Development will be utilized.
- Numerous methods for attainment of academic credit may be employed toward the BAAS degree, including correspondence, extension courses, and credit by examination. Students may use unlimited number of CLEPs as long as the examinations meet degree plan requirements and the student obtains at least 30 hours of resident courses with Texas State.
- Students choosing the BAAS program through the **Occupational, Workforce, & Leadership Studies** program must complete 30 hours of residence credit with Texas State in order to be awarded the degree.
- Students who have earned at least **54** semester hours at Texas State are eligible to graduate with honors if they have a minimum Texas State GPA of 3.40.
- Due to individualization and the unique nature of the **degree** requirements, students should consult the OWLS website, and attend an **undergraduate information session**.
- The department has specialized Career and Technology Education courses for those who desire to perform training/development in the work place or be certified in technical areas within the public school.

### Bachelor of Applied Arts and Sciences (BAAS) Major in Applied Arts and Sciences Minimum required: 120 semester hours

The BAAS degree plan includes the following four modules:

#### Occupational Emphasis Module (48 semester hours)

This module may be satisfied by credits earned from experiential learning (work/life experience, non-collegiate sponsored instruction, credit by examination), transfer work from other accredited institutions of higher learning, or a comprehensive cooperative education program. OCED 4350 (Occupational Assessment) is the required entry course for this module.

## Core Curriculum (46 plus hours)

This module may be satisfied through a number of options including traditional course work from Texas State and transfer credit from accredited institutions of higher learning plus limited numbers of hours from nontraditional methods including correspondence, extension, and forms of testing including CLEPs. See the University College section of the catalog for core requirements.

## Elective Module

Elective hours to complete the 120 hour degree are chosen with the advice of the student's degree advisor.

## Professional Development Module (18 hours)

Professional development sequences are individualized to students' educational needs. Students will choose courses with the assistance of the degree advisor from at least three academic departments. This module of 18 hours constitutes the major for GPA calculation purposes.

## Internship

This is a required independent activity completed during the student's last semester.

- Cooperative Occupational Education Readiness (OCED 4360)
- Practicum in Cooperative Occupational Education (OCED 4361) (Prerequisite: successful completion of OCED 4360)

## Foreign Language (8 hours)

Students who have not had two years of the same foreign language in high school or who do not have one year of the same foreign language from an accredited college must take the two courses of same foreign language, which may include American sign language.

## Career and Technology Education

The department offers teacher certification in the area of trade and industrial education. Students who desire other teaching fields must contact the College of Education. Students who choose the Career and Technology Education (CATE) certification sequence are prepared for employment in the public schools of Texas provided they satisfactorily complete all required courses and other Texas Education Agency criteria including two to five years of approved work experience and teaching on an emergency permit.

Prospective teachers must submit a statement of qualifications (SOQ) which can be downloaded from [www.owls.txstate.edu](http://www.owls.txstate.edu) in order to receive a deficiency plan, which identifies CATE required coursework.

Students who pursue the BAAS degree may use CATE teacher certification courses to satisfy the professional development module for the degree. The department approves teachers in the following area:

## Trade and Industrial Education

Trade and industrial education for secondary students includes any subject or program designed to develop manipulative skills, technical knowledge, and related information necessary for employment in any craft or skilled-trade occupation which directly functions in designing, producing, processing, fabricating, assembling, testing, maintaining, servicing, or repairing any product or commodity. Training is also

available in service and certain semiprofessional occupations.

## Technological Focus

Students holding a two-year technical associates degree or work experience in a technical area may wish to pursue the BAAS with a technological focus. These students may enroll in upper- and lower-division technological coursework in the Occupational Emphasis module and also additional upper-division technological courses in the Professional Development module of the degree plan. In addition, those students with technical work experience may apply for extra institutional credits, as do other students in the BAAS degree plans.

## Courses in Career and Technology Education (CATE)

- 3304 Human Relations for Career and Technology Education Teachers. (3-0) Combination of psychological and sociological factors which influence relationships of CATE teachers in their pursuit of professional duties. Required for pre-employment laboratory teachers.
- 3307 Selection, Placement, and Follow-up in Career and Technology Education. (3-0) Selecting occupations suitable for young people to learn, placing students in suitable employment on part-time basis, coordinating their school duties with their work activities. Required for all part-time cooperative coordinators.
- 3308 Problems in Cooperative Training. (3-0) Organization and presentation of content material necessary in part-time cooperative programs, and direction of study of students engaged in such programs. Required for all part-time cooperative coordinators.
- 3313 Special Topics in Career and Technology Education. (3-0) Selected topics in CATE taught through study and research. Course can be offered as individual instruction or as an organized class. No prerequisites are required. May be repeated 3 times with different emphases for additional credit. For career advancement and application toward Bachelor of Applied Arts Sciences degree.
- 3313A Special Needs. (3-0) In-depth studies of characteristics, principles of mainstreaming, developing, and implementing an individual education program; research of needs of gifted and talented students; limited English proficient and learning disabled students. Preparation of resource materials for CATE teachers.
- 3313C Entrepreneurship. (3-0) A study and analysis of ownership, marketing strategies, location, financing, regulations, and managing and protecting a business. Develop methodology for career and technology education (CATE) teachers.
- 3313D Leadership and Professional Development. (3-0) Course is designed to be applicable to all CATE areas in public, private, and corporate education. Course addresses professional growth for various leadership styles, developing leadership skills, and teaching leadership. Trends, policies and procedures relating to policies and procedures for school and work partnerships are addressed.
- 3381 Instructional Strategies in Business Office Education Training Programs. (3-0) For instructors in educational and industry settings. Identifying curriculum, individual learning styles, instructional strategies, students with special

needs requiring modifications, non-gender biased instruction, appreciation of diversity, use of technology and assessment. (MC)

- 4302 Coordination Techniques. (3-0) The cooperative program in Marketing and Distributive Education; program establishment; guidance; selection; placement of students; work adjustment; student objectives; evaluation; labor laws; public relations.
- 4304 Organization and Management of Marketing Education Programs. (3-0) Organization and administrative structure in the United States; objectives; programs; practices; teacher selection and supervision; evaluative criteria for business; and distributive education requirements.
- 4310 Independent Study in Career and Technology Education. (3-0) Senior level study of various subjects important to the CATE educator. Work done on an independent study basis with permission of major advisor. Repeatable for credit with different emphasis.

### Courses in Career and Technical Education (CTE)

- 3320 Effective Methods of Teaching and Training. (3-0) This is an introductory/fundamental course for instructors in trade and industrial education seeking certification and technical trainers who are not seeking certification. It is designed to prepare these individuals to apply effective teaching principles and techniques, to prepare lesson plans, and manage classrooms. Practice teaching will be included.
- 3321 Work-based Learning in Career and Technical Education. (3-0) This course is intended for teacher coordinators of work-based programs in trade and industrial cooperative education. There is an emphasis on selection of occupations and appropriate training stations, student recruitment, instructional coordination in on-the-job educational experiences, state and local report preparation and required record keeping systems.
- 3322 Teaching/Training as Professions. (3-0) This course emphasizes the professional requirements of teaching and training in a variety of settings. Professional topics include licensure and preparation for the profession, organizations, philosophical foundations of teaching and training, and the socio-political landscape of teaching and training.
- 3323 Technology Applications. (3-0) This course covers the use and integration of computers in the classroom or office. Topics include history of computers, use of word processor, spreadsheet, and presentation software; overview of common computer programs; history and use of the Internet, and web-page creation. TandI students will review for the TExES examination.
- 3340 Occupational Skills for the 21st Century. (3-0) This course allows students to explore past and present occupational trends, new and emerging occupations and the 21st century occupational skills necessary for success. Students will explore transferability of occupational skills and how these skills are applied and packaged for career transitions.
- 3380 Management of Business Office Education Training Programs. (3-0) This course is for instructors in educational and industry settings and involves the identifications of

federal, state, and local policies, the coordination of work-based learning programs, the benefits of student and professional associations, public relations. Students will make visits to local classroom or training facilities.

### Courses in Occupational Education (OCED)

Students desiring to pursue the **Bachelor of Applied Arts and Sciences** must take OCED 4350 as their initial entry course. All students must have an overall transfer GPA of 2.25 and if the students have Texas State University coursework, a Texas State GPA of 2.25 is required.

- 3310 Human Problems in the Workplace. (3-0) Overview of problems that supervisors, teachers, and co-workers encounter in business/industry, social service, military, or education. This range of problems interferes with communication, performance, and development of proficiency in school/work. Perspectives and reports on the incidence of these problems will be presented, as well as actions for these human problems.
- 4350 Occupational Assessment. (3-0) Theory and techniques related to the identification, documentation, and assessment of various forms of prior extra-institutional learning. Career and occupational information, career decision-making, and academic planning are included as a central part of the course. Students are encouraged to have completed their English prior to enrollment in the course. (WI)
- 4360 Cooperative Occupational Education Readiness. (3-13) This course prepares the student for supervised on-the-job experience in an occupational area. Proposal development, review of literature, creation of timelines, and task analysis are stressed. Limited on-the-job experience begins in the course. (WI)
- 4361 Practicum in Cooperative Occupational Education. (3-13) Course is supervised on-the job experience in an occupation related to the BAAS professional development. Requires extensive reports and documentation. Prerequisites include successful completion of OCED 4360. (WI)