

ADMISSIONS, RESIDENCE LIFE, FINANCIAL AID, CAREER SERVICES

Admissions

- Deadlines for Admissions
- Undergraduate Admissions Programs
- Special Admissions Options
- Transfer Credit
- Non-Traditional Credit
- Campus Visits
- New Student Orientation and Registration for Classes
- Residency for Tuition

Residence Life

- University Housing Policy
- Applying to Live on Campus
- Cancellation Deadlines

Financial Aid

- Federal and State Aid Programs
- Applying for Financial Aid
- Requirements for Maintaining Financial Aid
- Other Financial Assistance

Career Services

- Career Planning
- Part-time/Summer Employment
- Internships/Mentoring/Job Shadowing
- Job Search Assistance
- Other Career Assistance

ADMISSIONS

Southwest Texas State University welcomes applications for admission. Students should use the Texas Common Application to apply. The application is available electronically at: <http://www.applytexas.org> or can be obtained by contacting the Undergraduate Admissions Office.

Undergraduate Admissions Center
Southwest Texas State University
429 N. Guadalupe Street
San Marcos, Texas 78666-5709

Phone: (512) 245-2364
Fax: (512) 245-8044
E-mail: admissions@swt.edu
Web: <http://www.swt.edu>

Deadlines for Admission

Students should apply for admission as early as possible. Those still in high school may apply once they have completed six semesters and can provide a preliminary high school transcript showing class rank. Application forms and credentials must be filed by the following deadlines:

| | |
|-----------------------|------------|
| Fall Semester | July 1 |
| Spring Semester | December 1 |
| Summer I | May 1 |
| Summer II | June 15 |

Early application for admission and acceptance into the university means priority in residence hall and roommate selection. See housing policy section.

Application Fee

A non-refundable application fee is required with all applications: \$25 for new students; \$10 for former and transient students; \$75 for applicants considered for admission on the basis of foreign credentials.

Undergraduate Admissions Programs

The university has general admissions programs for (A) students with no previous college work, (B) students with 1-29 transferable college semester hours, (C) students with 30 or more transferable semester hours, and (D) former SWT students seeking readmission.

The university also offers special admissions options. See the Special Admissions Options in this section of the catalog.

Departmental Admissions

The requirements set forth on the following pages are the minimum for admission to SWT. Meeting these requirements does not necessarily ensure acceptance into an undergraduate major. Many departments have established admission standards more stringent than the minimum requirements for admission into SWT. Students should check the departmental sections of this catalog for specific requirements (i.e. grade point average, test scores, class rank, portfolio, etc.) to be accepted into a major. Students seeking teacher certification should check the College of Education and College of Business Administration sections. Additionally, academic advising centers have information on departmental admission requirements.

PROGRAM A: Students with No Previous College Work

Students who have graduated within the past three years from an accredited high school* and have attempted no college work must meet the following requirements:

1. Submit the Texas Common Application for Freshman Admission including one essay and information on extracurricular activities, application fee and all credentials by the required deadline. High school transcripts must show class rank and SAT or ACT scores. Rank verification may be submitted after the completion of six semesters of high school.
2. Take the SAT I or ACT and have your test results sent directly to SWT (code numbers for SWT - SAT: 6667 and ACT: 4178). Your scores will arrive approximately five weeks after the test. Junior year test scores which meet minimum requirements are acceptable. Test scores documented on official high school transcripts may be submitted.

*Graduates of non-accredited high schools or home school programs and GED recipients see Special Admission Options.

3. Satisfy general admission requirements.

| H.S. Rank | SAT I* | ACT |
|------------------|---------------|------------|
| Top 10% | No Min.* | No Min.* |
| 1st Qtr. | 920 | 20 |
| 2nd Qtr. | 1010 | 22 |
| 3rd Qtr. | 1180 | 26 |
| 4th Qtr. | 1270 | 29 |

*No minimum scores required but scores must be submitted.

4. Take the following high school courses to ensure adequate preparation for college-level work:

Required Courses

English - 4 years

(college preparatory English courses)

Mathematics - 3 years

(combination of algebra I, algebra II, and geometry, or any mathematics course that requires these as prerequisites)

Science - 3 years

(biology, chemistry, physics preferred; two years must be in laboratory sciences)

Social Studies - 3 years

(world history or world geography - 1 year; U.S. history - 1 year; civics/government - 1 semester; economics - 1 semester)

Foreign Language - 2 years

(two years of same foreign language)

Computer Science - 1 year

In addition to the courses listed above several other courses are included in a college preparatory curriculum endorsed by the State Board of Education and the Texas Higher Education Coordinating Board. These courses are also recommended for high school students: one additional unit of social studies, a third unit of foreign language, one-half unit of health, one-half unit of fine arts, one and one-half units of physical education, and one-half unit of speech.

PROGRAM B: Students with 1-29 Transferable College Semester Hours*

Students with 1-29 transferable semester hours at the time of application must meet the following requirements:

1. Submit the Texas Common Application for Freshman Admission including one essay and information on extracurricular activities, application fee and all credentials by the required deadline.
2. Satisfy general admission requirements explained in Program A.
3. Submit an official transcript from each post-secondary institution attended. You must be eligible to return (e.g., free of suspension, dismissal or enforced withdrawal) to all previous institutions regardless of grade point average (GPA) or degrees received.
4. Have a cumulative 2.0 GPA in all transferable college work.

*See Transfer Credit in this section.

PROGRAM C: Students with 30 or More Transferable College Semester Hours*

Students with 30 or more transferable semester hours at the time of application must meet the following requirements:

1. Submit the Texas Common Application for Transfer/Transient/Readmit, application fee and all credentials by the required deadline.
2. Submit an official transcript from each post-secondary institution attended. You must be eligible to return (e.g., free of suspension, dismissal or enforced withdrawal) to all previous institutions regardless of GPA or degrees received.
3. Have a minimum 2.25 GPA in all transferable work attempted. In calculating your GPA, grades of A, B, C, D, and F are computed as recorded. Grades of W or WP are posted but not calculated. Grades of WF or I are averaged as F. If you have repeated a course, all grades except the first will be used. Grades in non-transferable and technical/vocational courses are disregarded. See Academic Policies section, for specific information and policies for repeated grades and courses.

*See Transfer Credit in this section.

PROGRAM D: Readmission of Former SWT Students

Any SWT student who does not enroll in the university for one long semester or more and wishes to return is considered a former student. Whether the student is forced to leave (academic or disciplinary suspension) or chooses to leave, he or she must follow these procedures for readmission:

1. Submit the Texas Common Application for Transfer/Transient/Readmit, application fee and transcripts prior to the late registration period for the semester of desired enrollment.
2. Submit official transcripts from every institution attended since last enrolling at SWT. Former students who have taken 30 or more transferable hours since last enrolling at SWT must have a minimum 2.25 GPA in that work.
3. Attest to the fact that no suspensions, withdrawals, or dismissals affect his or her eligibility to return to all previously attended institutions.

Note: A student who leaves SWT due to academic suspension will return on probationary status after complying with the suspension requirements and meeting the readmission criteria outlined above. (See the policy stated in "Readmission Following Suspension" in the Academic Policies of this catalog). Some SWT former students may be eligible for SWT's Academic Bankruptcy Policy or the state legislated Academic Fresh Start (see more information in this section).

Special Admissions Options

Predicted Academic Success Review. Freshman applicants who are in the top three quarters of their class, and whose high school rank and test scores place them near the general admission requirements, are eligible for an individual review. A limited number of students whose academic record demonstrates potential for academic success at SWT will be offered admission. Factors considered in the review process include specific class rank, size of graduating class, quality and competitive level of high school courses taken and grades earned, and the applicant's individual verbal and math scores on either the ACT or SAT I. Additional factors such as bilingual proficiency, the applicant's responsibilities while attending school, the applicant's region of residence, and leadership in extracurricular (including community) activities will be considered when identified through an applicant's resume and personal statement. The review, however, must clearly demonstrate potential for academic success during the freshman year at SWT. Students in the fourth quarter are not eligible for this review.

To be considered, students must submit a seven-semester transcript that includes class rank. A resume highlighting personal involvement and achievements while in high school and a personal statement that addresses factors the applicant wishes to bring to the attention of the admission office may also be submitted. Applicants will be notified of their admissibility or inadmissibility beginning March 1 for Summer Sessions I, II and Fall. Spring applicants will be notified beginning November 1. Students in the top quarter may be notified earlier.

Some applicants who are reviewed and approved for admission will be placed on a one-semester contract. This provisional admission is available only during the fall semester.

Early Admissions Program. A high school student may apply for admission to SWT and take college course work while completing high school. Requirements for admission include a grade average of B or better, the recommendation from a high school counselor or principal, and evidence that the student will meet or exceed SWT freshman general admission requirements.

Individual Approval. Applicants with no previous college work who have been out of school for at least three years holding a high school diploma or GED equivalent must submit an official high school transcript validating high school graduation or GED completion certificate. The high school transcript, GED certificate, application and application fee must be submitted by the appropriate deadline. No test score is required for admission review. Students whose record demonstrates potential for academic success at SWT will be offered admission. Approval must be granted by the director of admission.

Special Talent Program. Students who receive a Fine Arts or Athletic Scholarship and are recommended for admission by the Dean of Fine Arts and Communication or the Director of Athletics, but do not meet General, Predicted Academic Success or Individual Approval admission requirements, may be granted admission to the University. Freshman students admitted under the Special Talent Program must rank in the top three quarters of their high school class. Transfer students must have a minimum 2.00 cumulative grade point average.

Non-Accredited High Schools. Graduates of non-accredited high schools must have a minimum ACT of 26 or SAT I of 1180 and must meet the course unit requirements as outlined in the general admission requirements.

Home Schooled. Home schooled applicants must have a minimum ACT of 26 or SAT I of 1180 and must meet the course unit requirements as outlined in the general admission requirements.

General Educational Development (GED) Tests. Students with medical or personal reasons for not completing high school may elect to take the General Educa-

tional Development (GED) tests. SWT recognizes the GED tests from an applicant with no previous college work whose high school class has graduated. Students with a GED certificate may be considered for admission provided they have a minimum ACT of 26 or SAT I of 1180.

Transient Admission. Students who have completed college work and who are working toward a degree at another college or university are eligible to be considered for transient admission. Transient admission is for the summer only. The applicant must complete an application for admission listing all colleges and universities attended. To be admissible as a transient, a student must be in good standing at their current institution. A statement of good standing or current transcript indicating good standing at the institution of current enrollment must be submitted to the Undergraduate Admissions Office. Upon completion of the summer work, the student may request a transcript for use in the home institution. Credit and grade points earned as a transient student at SWT will not be used in determining regular eligibility for admission to SWT.

Special Student Option. Students with prior college work who are not working toward a degree at SWT may be considered for admission as a special student. Students under this designation are limited to a total of 15 semester hours. Special students must reapply each semester by the stated deadline. Students must be eligible to return to each previous post-secondary institution (i.e., free of suspension, dismissal or enforced withdrawal). Approval must be granted by the director of admission.

Work earned as a special student will be applied toward a degree only after the student has reapplied and has met general admission requirements. Courses completed as a special student will not be considered in the general admission decision.

Transfer Appeals. Transfer applicants who do not meet the 2.25 SWT evaluated grade point average requirement may contact an admission counselor to discuss their options. Students who wish to appeal their admission decision should submit a letter of appeal providing further information about their circumstances and an indication of their readiness for study at SWT. A limited number of transfer applicants may be approved for conditional admission and offered a one-semester contract.

Academic Bankruptcy Policy. Students who have not enrolled in any accredited college or university for five or more consecutive calendar years prior to admission to SWT, may at the time they apply for admission, request permission to declare academic bankruptcy. Under this policy all college-level work done at an earlier date is eliminated from computation of the GPA and none of it is applied toward a degree at SWT. Such work, however, will not be removed from the student's records. Those granted academic bankruptcy are admitted on academic probation.

Academic Fresh Start. Under the provisions of the Texas Education Code, Section 51.929, the Academic Fresh Start program was established to allow a Texas resident to apply for admission and elect to have all academic course work earned 10 or more years prior to the requested enrollment date ignored for admission purposes. Individuals who choose Academic Fresh Start, including former SWT students, must meet current published admission criteria for Southwest Texas State University and must submit official records from all colleges attended. Students admitted under this provision will not receive any course credit for courses taken 10 or more years prior to enrollment. For further information, contact the Undergraduate Admissions Office.

International Student Admissions. An international student is defined as anyone who is not a United States citizen. However, a permanent resident alien who has completed two or more years in and graduated from a U.S. high school is required to meet the admission requirements established for U.S. citizens (see Undergraduate Admissions Programs in this section of the catalog).

International applicants should complete the International Student Application form. The application is available electronically at <http://www.applytexas.org> or may be obtained by contacting the Undergraduate Admissions Office. The application and all credentials must be submitted by the required deadline. A non-refundable \$75.00 fee (U.S. currency) is required for all international applicants. Freshman applicants who are graduates of foreign secondary schools must demonstrate that they have above average academic achievement and an education equivalent to that of a U.S. high school graduate. Students transferring from foreign institutions must demonstrate above average academic achievement in their post-secondary education. Applicants must submit original academic records (or copies which have been certified by an appropriate school official) of all secondary and post-secondary course work, examination results, certificates awarded, and/or diplomas. A certified English translation must accompany the original academic records if the original records are not in English. Freshman applicants who are graduates of a U.S. high school and who completed at least two years in a U.S. high school must meet the freshman admission requirements established for U.S. citizens. Transfer applicants from within the U.S. must meet all regular transfer admission requirements (see Undergraduate Admissions Programs in this section of the catalog).

All applicants whose native language is not English must present proof of English proficiency as demonstrated on the Test of English as a Foreign Language (TOEFL). A TOEFL score of 550 or above (paper based test) or 213 or above (computer based test) is required. Information regarding the TOEFL may be obtained from the Educational Testing Service, P. O. Box 899, Princeton, New Jersey, 08540, U. S. A. or on their web site at <http://www.ets.org>.

International applicants who meet the established admission requirements but do not yet have the required level of English proficiency (550 or 213 on the TOEFL), may be eligible for the SWT/ESL Bridge program. A minimum TOEFL score of 500 (paper based test) or 173 (computer based test) is required for the SWT/ESL Bridge program. Admission to the SWT/ESL Bridge program allows students to begin university academic study on a part-time basis while completing their English proficiency requirements in the SWT intensive English program. Acceptance into full-time academic study is contingent upon achieving a minimum TOEFL score of 550 or 213, successfully completing the intensive English program at SWT and completing the SWT credit courses with the grade of "C" or above.

International students who plan to attend SWT on an F-1 student visa must furnish proof of sufficient financial resources for their educational and personal expenses. For the 2000-2001 academic year, a minimum of \$18,880 is required. An additional \$3,800 is needed for persons enrolling in summer sessions. After all academic and financial requirements have been met, SWT will issue a form I-20 to qualified international applicants. A permanent resident alien is not required to furnish proof of financial support and is not issued a form I-20. All nonimmigrant international students are required to carry health insurance as a condition of enrollment at SWT. Students may purchase the group medical insurance made available by the university or provide a comparable medical insurance plan of their own.

For further information, contact the Undergraduate Admissions Office at (512) 245-2759.

Auditing Courses. Those who wish to audit a course must be accepted by the Undergraduate Admissions Office and approved by the department offering the course. Audit status must be declared at registration. Participation in class discussion and examinations is optional with the instructor. Auditors receive no course credit but are expected to attend class regularly. With departmental approval, a student who has audited a course may later take the course for credit.

Transfer Credit

Evaluation of Transfer Credit. Transfer of credit from another institution to SWT involves consideration of accreditation, comparability of course work and applicability of that course work to an SWT degree program. The Undergraduate Admissions Office provides, along with the admission notification letter, an evaluated transcript which shows how each course the student has completed has been evaluated for transfer to SWT.

Regional Accreditation. SWT will consider for transfer credit (subject to other provisions outlined below) course work completed at institutions which have been granted membership or candidacy status in a regional association of the Association of Colleges and Schools, excluding accrediting commissions for vocational or occupational training.

No Regional Accreditation. Course work from an institution which is neither regionally accredited nor a candidate for such accreditation will not be recognized for transfer purposes. Student appeals may be reviewed on an individual basis.

Credit from Abroad. Course work completed at foreign institutions will be evaluated on an individual basis. Foreign institutions must be officially recognized by their Ministry of Education for transfer credit to be considered.

Role of the Undergraduate Admissions Office in Determining Transfer Credit. The Undergraduate Admissions Office reviews each course taken at another college or university and makes the initial determination of whether or not a course is transferable. The course is evaluated for transfer credit by comparing the nature, content, and level of transfer credit and in consultation with appropriate academic units at SWT. Courses transfer to SWT on the same level and with the corresponding grades and number of hours as earned at the other institution. It is sometimes necessary for the transfer student to provide such materials as catalogs, course descriptions, syllabi, class assignments, or textbooks to assure proper evaluation. The holding of an associate degree from another institution has no effect on the transfer of credit or admission to SWT.

Role of University College. The University College will review student requests for review of elective courses (ELNA, ELADV) for application to the general education core curriculum.

Role of College Dean and Department Chair of Student's Major. The applicability of transferred credit toward a degree at SWT will be the decision of the college dean and the chair of the student's major department. The applicability of transferred credit will be evaluated on a course-by-course basis.

Explanation of Evaluation Symbols. Admissions personnel assign evaluation symbols to all courses submitted.

- 1) Courses which have direct SWT course equivalency will be equated to the SWT course number and be reflected accordingly on the evaluated transcript record.
- 2) Courses which hold transfer credit value, but which do not have an exact SWT course equivalency will transfer as elective courses. Elective courses will be recorded as: ELNA (for lower level freshman and sophomore courses) and ELADV (for upper level junior and senior courses). Courses transferred at the lower level cannot be equated as upper level courses. The college dean and the chair of the student's major department will determine how these elective courses apply toward the student's degree.
- 3) Courses evaluated as Technical and Vocational (T&V) are not transferable and are not computed in the GPA for admission purposes. In cases where T&V courses support a student's degree program, the student may request the chair of his/her major department to review the courses. If approved,

the T&V credit will be recorded on the student’s official SWT transcript for application to that degree program. Should the student’s major change, the applicability of the T&V credit toward the new major will be subject to review by the chair of the student’s new major department.

- 4) Courses which hold no transfer value for either admission or degree purposes are evaluated as Non-Transferable (NT). Generally, these are courses that are remedial, preparatory, or developmental in nature.
- 5) Physical fitness activity courses are evaluated as Activity (ACT). These are transferable for admission and degree purposes.

Texas Junior/Community College Transfer Students. Prior to transferring from a Texas junior/community college, students should discuss their course selections and degree plans with their two year college counselor or academic advisor. Course equivalency guides for all Texas junior/community colleges are available. Course equivalency information may be obtained from the junior/community college counselor, the SWT Undergraduate Admissions Office or through Cats Web on the SWT web site (<http://www.swt.edu>). Students are encouraged to plan all course selections at the junior/community college as far in advance as possible. Proper planning and use of the equivalency information will maximize the transfer of credit to SWT.

Articulation Agreements. Southwest Texas State University has formal articulation agreements with Austin Community College, San Antonio College and Laredo Community College. Transfer planning guides (2+2 plans) have been developed for many programs in these community colleges and for many additional programs in other community colleges. Potential transfer students should consult with the college advising centers to determine if a transfer planning guide exists for his/her major.

Texas Common Course Numbering System. The Texas Common Course Numbering System was developed to facilitate transfer of general academic courses between Texas public institutions. Common courses are included in the *Community College General Academic Course Guide Manual*, published by the Texas Higher Education Coordinating Board. Common course numbers may be used to determine how freshman and sophomore level courses transfer between Texas public institutions.

The common course number has a standardized four-letter prefix followed by a four-digit number - example, ENGL 1301. The four-letter prefix identifies the subject area. Each digit in the four-digit sequence gives additional information about the course. The first digit identifies the course as either freshman level (1) or sophomore level (2). The second digit identifies the number of credit hours a student will earn upon completion of the course. Most often this digit will be a 1, 2, 3, or 4. The final two digits serve to establish the sequence in which courses are generally taken.

In the course description sections of the catalog, the common course number is shown in parentheses - example (ENGL 1301). The following is a list of all the common course numbers currently adopted by Southwest Texas State University. The courses that fulfill SWT’s general education core curriculum requirements are designated with an asterisk (see the University College section of this catalog).

| TCC # | SWT # | TCC # | SWT # |
|-----------------|----------|-----------------|------------|
| ACCT 2301 | ACC 2361 | AGRI 1419 | AG 1445 |
| ACCT 2302 | ACC 2362 | AGRI 2317 | AG 2383 |
| AGRI 1131 | ASD 1110 | ANTH 2351 | *ANTH 1312 |
| AGRI 1309 | AG 2390 | ARTS 1303 | ARTH 2301 |
| AGRI 1315 | AG 2379 | ARTS 1304 | ARTH 2302 |

| TCC # | SWT # |
|--------------|--------------|
| ARTS 1311 | ARTF 1301 |
| ARTS 1312 | ARTF 1303 |
| ARTS 1316 | ARTF 1302 |
| ARTS 2311 | ARTF 1304 |
| ARTS 2316 | ARTS 2351 |
| ARTS 2323 | ARTS 2321 |
| ARTS 2326 | ARTS 2381 |
| ARTS 2333 | ARTS 2371 |
| ARTS 2336 | ARTS 2331 |
| ARTS 2341 | ARTS 2341 |
| ARTS 2346 | ARTS 2311 |
| ARTS 2366 | ARTS 2391 |
| BCIS 1301 | CIS 1323 |
| BCIS 1316 | CIS 2324 |
| BCIS 1332 | CIS 2371 |
| BIOL 1322 | FCS 2367 |
| BIOL 1308 | *BIO1320 |
| BIOL 1406 | *BIO 1430 |
| BIOL 1407 | *BIO 1431 |
| BIOL 1409 | *BIO 1421 |
| BIOL 2416 | BIO 2450 |
| BIOL 2421 | BIO 2400 |
| BUSI 2301 | BLAW 2361 |
| CHEM 1305 | *CHEM 1310 |
| CHEM 1407 | *CHEM 1430 |
| CHEM 1111 | *CHEM 1141 |
| CHEM 1112 | *CHEM 1142 |
| CHEM 1311 | *CHEM 1341 |
| CHEM 1312 | *CHEM 1342 |
| CHEM 2123 | CHEM 2141 |
| CHEM 2125 | CHEM 2142 |
| CHEM 2323 | CHEM 2341 |
| CHEM 2325 | CHEM 2342 |
| COMM 1307 | MC 1301 |
| COMM 2311 | MC 1313 |
| COSC 1300 | CS 1308 |
| COSC 1320 | CS 1318 |
| COSC 1332 | CIS 2371 |
| COSC 2320 | CS 2308 |
| CRIJ 1301 | CJ 1310 |
| CRIJ 1306 | CJ 2350 |
| CRIJ 1307 | CJ 2324 |
| CRIJ 1310 | CJ 2360 |
| CRIJ 2313 | CJ 2355 |
| CRIJ 2314 | CJ 2330 |
| CRIJ 2323 | CJ 2315 |
| CRIJ 2328 | CJ 2310 |
| DANC 1122 | PFW 1180J |
| DANC 1128 | PFW 1180J |
| DANC 1133 | PFW 1180J |
| DANC 1141 | PFW 1180D |
| DANC 1142 | PFW 1180E |
| DANC 1145 | PFW 1180G |
| DANC 1146 | PFW 1180H |

| TCC # | SWT # |
|--------------|--------------|
| DANC 1147 | PFW 1180A |
| DANC 1148 | PFW 1180B |
| DANC 1201 | DAN 2208 |
| DANC 2141 | PFW 1180F |
| DANC 2145 | PFW 1180I |
| DANC 2147 | PFW 1180C |
| DRAM 1120 | TH 2111 |
| DRAM 1121 | TH 2111 |
| DRAM 1141 | TH 2111 |
| DRAM 1161 | TH 2111 |
| DRAM 1162 | TH 2111 |
| DRAM 1322 | TH 1354 |
| DRAM 1330 | TH 1358 |
| DRAM 1351 | TH 1364 |
| DRAM 1352 | TH 1365 |
| DRAM 2120 | TH 2111 |
| DRAM 2121 | TH 2111 |
| DRAM 2331 | TH 2338 |
| DRAM 2336 | TH 1340 |
| DRAM 2351 | TH 2354 |
| ECON 1301 | *ECO 2301 |
| ECON 2301 | ECO 2315 |
| ECON 2302 | ECO 2314 |
| ENGL 1301 | *ENG 1310 |
| ENGL 1302 | *ENG 1320 |
| ENGL 2322 | *ENG 2310 |
| ENGL 2323 | *ENG 2320 |
| ENGL 2327 | *ENG 2359 |
| ENGL 2328 | *ENG 2360 |
| ENGL 2332 | *ENG 2330 |
| ENGL 2333 | *ENG 2340 |
| ENGR 2305 | TECH 2370 |
| FREN 1411 | FR 1410 |
| FREN 1412 | FR 1420 |
| FREN 2311 | FR 2310 |
| FREN 2312 | FR 2320 |
| GEOG 1302 | GEO 1309 |
| GEOG 1303 | *GEO 1310 |
| GEOL 1403 | *GEOL 1410 |
| GEOL 1404 | *GEOL 1420 |
| GERM 1411 | GER 1410 |
| GERM 1412 | GER 1420 |
| GERM 2311 | GER 2310 |
| GERM 2312 | GER 2320 |
| GOVT 2301 | *POSI 2310 |
| GOVT 2302 | *POSI 2320 |
| GOVT 2304 | POSI 1309 |
| HECO 1320 | FCS 1332 |
| HECO 1325 | FCS 2329 |
| HECO 1328 | FCS 2333 |
| HECO 2311 | FCS 1337 |
| HIST 1301 | *HIST 1310 |
| HIST 1302 | *HIST 1320 |
| HIST 2311 | HIST 2310 |

| TCC # | SWT # |
|--------------|--------------|
| HIST 2312 | HIST 2320 |
| HIST 2321 | HIST 2311 |
| HIST 2322 | HIST 2312 |
| HORT 1301 | AG 2379 |
| HUMA 1315 | *ART 2313 |
| HUMA 1315 | *DAN 2313 |
| HUMA 1315 | *MU 2313 |
| HUMA 1315 | *TH 2313 |
| JAPN 1411 | JAPA 1410 |
| JAPN 1412 | JAPA 1420 |
| JAPN 2311 | JAPA 2310 |
| JAPN 2312 | JAPA 2320 |
| MATH 1314 | *MATH 1315 |
| MATH 1316 | *MATH 1317 |
| MATH 1324 | *MATH 1319 |
| MATH 1325 | MATH 1329 |
| MATH 1332 | *MATH 1316 |
| MATH 1335 | MATH 2311 |
| MATH 1348 | MATH 2363 |
| MATH 2305 | MATH 2358 |
| MATH 2313 | *MATH 2321 |
| MATH 2342 | MATH 2328 |
| MATH 2412 | *MATH 2417 |
| MATH 2413 | *MATH 2471 |
| MATH 2414 | MATH 2472 |
| MUSI 1104 | MU 2123 |
| MUSI 1157 | MUSE 1121S |
| MUSI 1158 | MUSE 1121S |
| MUSI 1166 | MUSP 1111T |
| MUSI 1167 | MUSP 1111T |
| MUSI 1168 | MUSP 1111S |
| MUSI 1181 | MUSP 1108W |
| MUSI 1182 | MUSP 1110W |
| MUSI 1183 | MUSP 1131Z |
| MUSI 1184 | MUSP 2131Z |
| MUSI 1188 | MUSP 1111U |
| MUSI 1189 | MUSP 1111R |
| MUSI 1208 | MU 2203 |
| MUSI 1209 | MU 2204 |
| MUSI 1216 | MU 1210 |
| MUSI 1217 | MU 1212 |
| MUSI 1303 | MU 2310 |
| MUSI 2157 | MUSE 2121S |
| MUSI 2158 | MUSE 2121S |
| MUSI 2160 | MU 2141 |
| MUSI 2161 | MU 2141 |
| MUSI 2166 | MUSP 2113T |
| MUSI 2167 | MUSP 2113T |
| MUSI 2168 | MUSP 2113S |
| MUSI 2181 | MUSP 1112W |
| MUSI 2182 | MUSP 1114W |
| MUSI 2188 | MUSP 2113U |
| MUSI 2189 | MUSP 2113R |

| TCC # | SWT # |
|--------------|--------------|
| MUSI 2216 | MU 2260 |
| MUSI 2217 | MU 2262 |
| PHED 1164 | *PFW 1101 |
| PHED 1301 | PE 1310 |
| PHED 1304 | H ED 1310 |
| PHED 1306 | H ED 2354 |
| PHED 1333 | PE 2365 |
| PHED 1336 | REC 2335 |
| PHED 1346 | H ED 2338 |
| PHIL 1301 | *PHIL 1305 |
| PHIL 2303 | PHIL 2330 |
| PHIL 2316 | PHIL 2311 |
| PHIL 2317 | PHIL 2312 |
| PHYS 1105 | *PHYS 1110 |
| PHYS 1111 | PHYS 1140 |
| PHYS 1305 | *PHYS 1310 |
| PHYS 1307 | *PHYS 1320 |
| PHYS 1311 | PHYS 1340 |
| PHYS 1312 | PHYS 1350 |
| PHYS 1401 | *PHYS 1410 |
| PHYS 1402 | *PHYS 1420 |
| PHYS 2425 | *PHYS 1430 |
| PHYS 2426 | *PHYS 2425 |
| PHYS 2427 | PHYS 2435 |
| PSYC 2301 | *PSY 1300 |
| PSYC 2306 | PSY 2311 |
| PSYC 2314 | PSY 2315 |
| PSYC 2315 | PSY 2350 |
| RUSS 1411 | RUSS 1410 |
| RUSS 1412 | RUSS 1420 |
| RUSS 2311 | RUSS 2310 |
| RUSS 2312 | RUSS 2320 |
| SGNL 1401 | CDIS 1410 |
| SGNL 1402 | CDIS 1420 |
| SGNL 2301 | CDIS 2310 |
| SGNL 2302 | CDIS 2320 |
| SOCI 1301 | *SOCI 1310 |
| SOCI 1306 | SOCI 2320 |
| SOCW 2361 | SOWK 1350 |
| SPAN 1411 | SPAN 1410 |
| SPAN 1412 | SPAN 1420 |
| SPAN 2311 | SPAN 2310 |
| SPAN 2312 | SPAN 2320 |
| SPCH 1144 | COMM 2111 |
| SPCH 1145 | COMM 2111 |
| SPCH 1311 | *COMM 1310 |
| SPCH 1315 | COMM 2338 |
| SPCH 1318 | COMM 1315 |
| SPCH 1342 | COMM 1340 |
| SPCH 2144 | COMM 2111 |
| SPCH 2145 | COMM 2111 |
| SPCH 2333 | COMM 2330 |
| SPCH 2335 | COMM 2325 |

Transcripts. Official SWT transcripts separate transfer course work and grades from SWT course work and grades. The transfer grade point average is used to determine eligibility for admission purposes. Credits transferred are included in the total hours the student has earned, but the grades and quality points are not transferred and do not affect the student's grade point average at SWT.

Maximum Hours Accepted. SWT will apply to a specific degree no more than 66 semester hours from an accredited junior/community college (at the approval of the individual dean, 6-8 hours may be added). At the time of the transfer, all transferable work completed at a junior/community college will be recorded on the official transcript. If the number of hours transferred from a junior/community college exceeds 66 hours, it will be the responsibility of the department chair to recommend to the academic dean how the student will satisfy degree requirements.

Resolution of Transfer Disputes for Lower-Division Courses.

- a. The following procedures shall be followed by public institutions of higher education in the resolution of transfer credit disputes involving lower-division courses:
 1. If an institution of higher education does not accept course credit earned by a student at another institution of higher education, the receiving institution shall give written notice to the student and to the sending institution that transfer of the course credit is denied.
 2. The two institutions and the student shall attempt to resolve the transfer of the course credit in accordance with Board rules and/or guidelines.
 3. If the transfer dispute is not resolved to the satisfaction of the student or the sending institution within 45 days after the date the student received written notice of denial, the institution whose credit is denied for transfer shall notify the Commissioner of the denial.
- b. The Commissioner of Higher Education or the Commissioner's designee shall make the final determination about the dispute concerning the transfer of course credit and give written notice of the determination to the involved student and institutions.
- c. All public institutions of higher education shall publish the procedures described in subsections (a) and (b) of this section in their undergraduate course catalogs.
- d. All public institutions of higher education shall furnish data to the Board on transfer disputes as the Board may require in accord with its statutory responsibilities under Section 61.078(e) of the Education Code.
- e. If a receiving institution has cause to believe that a course being presented by a student for transfer from another school is not of an acceptable level of quality, it should notify the Commissioner of Higher Education. The Commissioner may investigate the course. If its quality is found to be unacceptable, the Board may discontinue funding for the course.

Non-Traditional Credit

Students admitted to SWT may earn academic credit for learning or experience they have completed before enrolling. Three types of non-traditional credit are summarized below. For further information, contact the Undergraduate Admissions Office at (512) 245-2364.

Credit for Experiential Learning. The Office of Occupational Education is the only academic unit at SWT that awards academic credit for experiential learning. Such credit is validated after enrollment at SWT according to established criteria and is forwarded to the Undergraduate Admissions Office for posting to the student's

record. Should a student change majors, the validation of extra-institutional credit will be re-evaluated by the new department. For information call (512) 245-2115.

Military Credit. The Undergraduate Admissions Office will review course work from educational experience obtained in the Armed Forces. Four hours of physical education activity credit will be awarded by the Undergraduate Admissions Office upon receipt of Form DD214 that verifies 12 consecutive months of active military duty. Other military course work may be considered for transfer credit. The student must submit Form DD295 or an official transcript from AARTS, SMART, or the Coast Guard. The Undergraduate Admissions Office uses the "Guide to the Evaluation of Educational Experience in the Armed Services" for evaluating the course work. SWT grants credits for the lower and upper division baccalaureate category but does not award credit for vocational or graduate level work. Evaluations will be completed after enrollment and transfer credit is subject to approval by the student's major department.

Credit-by-Examination. Credit earned through examination may be awarded SWT transfer credit when listed on an official transcript of the college or university where the student has been enrolled. Such credits are evaluated by transfer credit criteria and awarded grades of credit (CR) only.

For further information on credit by examination offered at SWT, contact the Testing, Research-Support and Evaluation Center (TREC) at (512) 245-2276. (See the University College section of this catalog).

Campus Visits

Students and their parents are welcome to visit SWT any day the university is open. Drop-in visitors are welcome but a call or letter a few days in advance will help the admission staff give the best possible service. When classes are in session, campus tours are available Monday through Friday, from 10 a.m. through 2 p.m. University offices are closed on weekends; however, a Visitors Center located on the third level of the LBJ Student Center is open on a limited basis (except on holidays) to assist campus visitors. Convenient parking is available at the parking facility (fee assessed) adjacent to the Center and can be accessed off Sessoms Drive. The admissions home page located at the University's web site (<http://www.swt.edu>) includes additional information to help plan a campus visit.

College Day at SWT is a special Saturday when prospective students and their families visit the campus to learn about academic programs, services, activities, and admission. College Days are normally scheduled for one Saturday in the fall and two in the spring. For information on specific dates, contact the Undergraduate Admissions Office at (512) 245-2364.

New Student Orientation and Registration for Classes

Freshmen and transfers entering SWT for the first time must attend New Student Orientation. These special programs for freshman and transfer students are held before each semester to provide information about student services, class scheduling, and registration. These sessions also include academic advisement for new students. All new freshmen and transfers who have fulfilled SWT's admission and housing requirements will be mailed orientation information prior to the semester for which they plan to enroll.

Prior to orientation and registration, it is recommended that each student have a completed medical history form and an immunization record or approved exemption certificate on file at the Student Health Center. There should be evidence of freedom from infectious tuberculosis and adequate levels of immunity, acquired

naturally or by immunization against the following diseases: tetanus; diphtheria; poliomyelitis (I, II, III); measles, mumps and rubella (MMR). A medical history form will be enclosed with the student's letter of acceptance. For further information, call the Student Health Center at (512) 245-2161.

Residency for Tuition

The determination of residency classification for tuition purposes is governed by statutes enacted by the Texas Legislature and rules and regulations promulgated by the Texas Higher Education Coordinating Board. Following are statutes covering some of the more common residency situations. They are neither exhaustive nor complete and should not be interpreted as such. Full regulations are given in the Coordinating Board publication *Rules and Regulations for Determining Residence Status*. This publication and further information is available from the Office of Admission.

A student's status as a resident, non-resident or foreign student will be determined by the Office of Admission prior to enrollment. The student is responsible for registering under the proper residence classification. Any change in residency status must be reported to the Office of Admission.

Minors and Dependents. Statute: Section 54.02(a)(3) "Dependent" means an individual who is claimed as a dependent for federal income tax purposes by the individual's parent or guardian at the time of registration and for the tax year preceding the year in which the individual registers.

Section 54.052(c) An individual who is under 18 years of age or is a dependent and who is living away from family and whose family resides in another state or has not resided in Texas for the 12-month period immediately preceding the date of registration shall be classified as a nonresident student.

Section 54.052(d) An individual who is under 18 years of age or is a dependent and whose family has not resided in Texas for the 12-month period immediately preceding the date of registration shall be classified as a nonresident student, regardless of whether he has become the legal ward of residents of Texas or has been adopted by residents of Texas while he is attending an educational institution in Texas, or within a 12-month period before his attendance, or under circumstances indicating that the guardianship or adoption was for the purpose of obtaining status as a resident student.

Section 54.055 An individual who is 18 years of age or under or is a dependent and whose parents were formerly residents of Texas is entitled to pay the resident tuition fee following the parents' change of legal residence to another state, as long as the individual remains continuously enrolled in a regular session in a state-supported institution of higher education.

Foreign Students. Statute: Section 54.057(a) An alien who is living in this country under a visa permitting permanent residence or who has filed with the proper federal immigration authorities a declaration of intention to become a citizen has the same privilege for qualifying for resident status for fee purposes under this Act as has a citizen of the United States. (Note: In the case of a dependent student, both the student and a parent must have permanent resident status. Persons granted permanent resident status while in Texas may not be reclassified for tuition purposes until they have been granted permanent resident status and have resided in Texas a minimum of 12 consecutive months from the date on which he or she applied for permanent resident status.)

Married Students. Statute: Section 54.056 A student who is a resident of Texas and who marries a nonresident is entitled to pay the resident tuition fee as long as the student does not adopt the legal residence of the spouse in another state.

Independent Individuals Over 18. Statute: Section 54.052(e) An individual who is 18 years of age or over who has come from outside Texas and who is gainfully employed in Texas for a 12-month period immediately preceding registration in an educational institution shall be classified as a resident student as long as he continues to maintain a legal residence in Texas.

Section 54.052(f) An individual who is 18 years of age or over who resides out of the state or who has come from outside Texas and who registers in an educational institution before having resided in Texas for a 12-month period shall be classified as a nonresident student.

Section 54.052(g) An individual who would have been classified as a resident for the first five of the six years immediately preceding registration but who resided in another state for all or part of the year immediately preceding registration shall be classified as a resident student. (Note: The parent(s) of dependents must return to the state to live in order for the dependent to be considered a resident.)

Reclassification. Section: 54.054 A nonresident student classification is presumed to be correct as long as the residence of the individual in the state is primarily for the purpose of attending an educational institution. Application for reclassification must be submitted to the Undergraduate Admissions Office prior to the official census date of the relevant term. (Students seeking reclassification should contact the Undergraduate Admissions Office for further information.)

Exceptions. A non-resident may qualify to pay in-state tuition if:

- 1) The student or student's spouse or parent is a member of the Armed Forces or a commissioned officer of the Public Health Service and is stationed in Texas. (Military and Public Health Service personnel who maintain their official home of record as Texas or who meet the criteria for establishing a domicile in Texas are considered to be Texas residents. Contact the Undergraduate Admissions Office for specific requirements.)
- 2) The student or student's spouse or parent is employed at least half-time as a teaching or research assistant in a position related to the assistant's degree program at a Texas public institution of higher education.
- 3) The student or student's spouse or parent is employed at least half-time on a regular monthly salaried basis as a teacher or professor at a Texas public institution of higher education.
- 4) The student holds a competitive scholarship from SWT of a least \$1000 for the academic year or summer awarded by an official SWT scholarship committee.
- 5) The student or student's spouse or parent has located in Texas as an employee of a business or organization that became established in this state as part of the program of state economic development and diversification program. (Note: Contact the Undergraduate Admissions Office for a list of qualified employers.)

RESIDENCE LIFE

Ask someone about their college experience, and they're likely to relate stories of the most exciting, intense and memorable times of their lives. These memories will almost always relate to their experience in a residence hall. A campus environment is conducive to an atmosphere where lifetime friendships are formed, ideas and ideals are exchanged, and a whole world of opportunity and potential is spread before those willing to explore, study and get involved. In fact, many of these experiences occur outside the classroom in the living and social environment of the residence halls.

It is our mission to provide you with an environment that will enhance your academic success and provide you with skills necessary to be successful in your career choice. Research has shown that, when compared to those living elsewhere, students living in the residence halls are more fully involved in academic and extracurricular activities, and tend to earn a higher grade point average.

The residence halls at SWT provide a setting for these experiences, offering several group living options in our 20 halls and 3 apartment complexes which accommodate some 5000 students. Students living on campus are close to classrooms, laboratories, exhibits, the LBJ Student Center, Alkek Library, athletic facilities, the Student Recreation Center, Student Health Center, and downtown shops and businesses. Many different types of living environments, from traditional, community bath, to suite style, to halls with private baths, coed halls, single sex halls, limited visitation halls and 24 hour visitation halls, all offer you the opportunity to find the one best arrangement suited for you.

Our staff encourages and promotes education and service. We make ourselves available to assist in developing your academic, social and personal growth. The staff is committed to quality and excellent service that will continue to meet your expectations as you grow in these areas.

No matter what you like to eat, when you want to eat, or who you want to be with, our food plans have your needs in mind. We offer five dining plans so you can pick the one that best fits your schedule, eating preferences, and pocketbook. Some plans offer Paw Points, which you can use like cash to purchase food at any campus dining facility.

For further information about on campus housing or meals, write to Residence Life or call (512) 245-2382.

University Housing Policy

In support of the educational mission of the University and the value of the on-campus life to the academic success of most students, all unmarried students under 21 years of age who have completed fewer than 56 credit hours must reside in university housing. Students are required to sign a room and board contract that is binding for the full academic year. Exceptions MAY be granted if a student lives at home with a parent or is married. These students must complete an Off Campus Request and submit it to Residence Life with sufficient documentation to support the information given. Students who will have completed at least 56 credit hours or are at least 21 years of age do NOT need to submit an off campus request prior to the contract period.

Applying to Live On Campus

Contracts for on-campus housing are distributed and accepted only after you have been admitted to the university. Your social security number must be on the contract to ensure accurate processing. All applicants will be prioritized according to the date the contract and deposit are received by Residence Life.

A \$100 deposit must accompany the housing contract. Please submit a check or money order. Cash deposits are not accepted. Make check payable to : Southwest Texas State University-Residence Life. This deposit is retained on file with the university as long as you are housed on-campus or have an active contract for a future semester. The deposit is used against unnecessary wear and damages to the room, to deter against late reservation cancellations and to maintain contracts in the active file. The deposit is not applied to residence hall rent. Deposits will be refunded upon your request if all cancellation criteria are met and all monies owed

to the University have been paid. A request for a refund must be made by you either in person or in writing to Residence Life.

Cancellation Deadlines

Once your contract has been signed and returned, cancellation deadlines must be met for a deposit to be refunded. The deadline dates for cancellation of a contract are:

- For a Fall SemesterJuly 1
- For a Spring SemesterDecember 1
- For either Summer SessionMay 15

What to Bring?

Each room is furnished to meet your basic furniture needs. In general, you will need to provide linens (blankets, sheets, pillows and towels), alarm clock, bed-spread, study lamps and wastebasket. Twin size beds (some bunk beds) with standard twin mattresses are provided in each room. Stereos, fans, small refrigerators and televisions are permitted, but you may wish to consult your roommate to avoid duplication.

Besides these basics, there is the opportunity for you to create your own environment through the use of posters, carpeting, plants, special construction and painting. The style of your room will be limited by your own imagination. There are policies in each hall regarding what you can and cannot do to the structure and furnishings in your room.

FINANCIAL AID

Southwest Texas State University makes every effort to help students who need assistance in paying for the cost of their education. Various financial aid programs are available. Interested students should visit, write, or call the Office of Student Financial Aid, located in Room 240, J.C. Kellam Building. Counselors are available during regular business hours. Phone (512) 245-2315. You may also contact us on the web at www.finaid.swt.edu.

Federal and State Aid Programs

Southwest Texas State University participates in a number of federal and state financial aid programs. Students may apply for such grant programs as the Federal Pell Grant, Federal Supplemental Education Opportunity Grant, Texas Public Education Grant, and State Student Incentive Grant. There are also several long-term loan programs available to SWT students, including the Federal Stafford Loan, Federal Perkins Loan, Hinson-Hazlewood Student Loan, College Access Loan, Federal Direct Loan, and Federal Direct Parent Loan for Undergraduate Students. The Federal Direct Lending Program is limited to new borrowers with no previous participation in the Federal Stafford, SLS, etc. The interest rates for these loans may vary. Except for the Federal Direct Parent Loan, repayment generally does not begin until six months after the student leaves school or drops below a half-time status. Another source of financial aid is the Federal and Texas Work Study Programs. These programs are available for SWT students showing financial need who wish to earn part of their educational expenses.

Applying for Financial Aid

To apply for a grant, loan or one of the Work Programs, students should first complete the Free Application for Federal Student Aid (FAFSA) which is available from high school counselors, an area college or university, or the SWT Office of Financial aid. Regretfully, Free Application for Federal Student Aid cannot be mailed. The FAFSA should be completed and sent to the processing center in the addressed envelope provided. Note: You may access your file status and financial aid awards by dialing 1-512-392-CATS with a transaction code 40.

Deadlines. The priority date for filing a Financial Aid Application is April 1 prior to the Fall or Spring semester for which aid is desired. Students who miss the priority application date will be considered for aid after on-time applicants are processed. Missing the priority application date means that aid will probably not be available when a student registers for classes and will not receive any gift aid even if eligible, other than the Federal Pell Grant.

Requirements for Maintaining Financial Aid

Academic Progress Requirements. Students receiving aid from federal and state financial aid programs must meet the following minimum academic requirements:

Minimum Cumulative SWT GPA Required

| | |
|---------------------|------|
| Undergraduate | |
| 1st year freshman | 1.85 |
| 2nd year and higher | 2.00 |
| 2nd Bachelors | 2.50 |
| Certification | 3.00 |
| Masters | 3.00 |
| Doctoral | 3.00 |

Hours Completion Rate Required for all Degrees and Programs

| <i>Registered Hours</i> | <i># of Hours Required to Complete*</i> |
|-------------------------|---|
| 24 | 18 |
| 20-23 | 15 |
| 16-19 | 12 |
| 12-15 | 9 |
| 6-11 | 6 |
| 3-5 | 3 |
| 2 | 2 |
| 1 | 1 |

*Repeated courses do not count toward Completion Rate

Maximum Credit Hours Allowed for Completion of Degree or Program

| | |
|-----------------|-----|
| Undergraduate | 160 |
| Second Bachelor | 45 |
| Certification | 36 |
| Masters | 80 |
| Doctoral | 50 |

Enrollment Status. Students receiving assistance from any of the above financial aid programs must be enrolled at least half-time (6 semester hours during a

long semester of 3 during each summer term). Financial aid recipients who withdraw from the university will be required to repay a portion of the financial aid received based upon a calculation prescribed by the U.S. Department of Education. Students not meeting the above requirements may submit a written appeal in those cases where there is documented extenuating circumstances. Appeals must be made in the following order:

- a. Financial Aid Counselor
- b. Assistant/Association Director
- c. Director
- d. Financial Aid and Scholarship Advisory Committee.

A student has five (5) working days from the time of notification (written or oral) of not meeting the Academic Progress Requirements to submit a written appeal to the next level. If no written appeal is submitted within the prescribed period, the student forfeits rights to any further appeal.

Other Financial Assistance

Scholarships. Scholarships are available to qualified students on a competitive basis. Information is included in the SWT Scholarship Application Pamphlet available on request from the Office of Student Financial Aid. February 1 is the scholarship deadline. *A separate Scholarship application is required and can be obtained through the Office of Student Financial Aid.* Students who are not Texas residents and receive an SWT competitive scholarship in the amount of at least \$1,000 may be eligible to pay resident tuition.

Short-Term Assistance. Students who need short-term/emergency assistance may borrow from \$50 to \$250, to be repaid within the semester. Students must be enrolled at least half-time, have an SWT GPA of at least 2.0, and have no holds on record and no defaults on previous short-term loans. Students who need assistance in paying tuition at registration may apply for the Emergency Tuition and Fees Loan Program (ETLP). The amount of this loan normally does not exceed the costs of tuition and course fees. A limited number of ETLP's for on-campus room and board are available. These are somewhat more restricted.

CAREER SERVICES

Students have access to a wide array of career related programs and services through the Office of Career Services.

Career Planning

Career counseling and planning assistance is offered to help with selection of a major and the establishment of career goals. Career assessment instruments and computerized career guidance programs are available for use in this process.

Part-time/Summer Employment

Part-time/summer employment assistance for both on and off campus jobs is available to aid students needing additional financial resources to continue their education.

Internships/Mentoring/Job Shadowing

Experiential learning programs such as these are available to help students - refine career goals and gain valuable work world exposure and experience.

Job Search Assistance

Services include individual assistance and workshops dealing with job search preparation (resume writing, interviewing, Internet use) on-campus interviews, resume referrals and job openings.

Other Career Assistance

The J.C.Penny Career Information Center houses resources to help students learn about potential careers and employers. Assistance and information is also provided to students pursuing graduate and professional school goals. Special programs such as Majors Decision Fair, Career Day (September), Summer Job Fair (February) and the National Multicultural Job Expo (April) bring hundreds of employers and academic opportunities to Campus. Students are able to discuss careers, graduate/professional schools, summer employment, internships and professional employment with the various representatives. For further information contact Career Services at (512) 245-2645 or **www.careerservices.swt.edu**.