

CAREER SERVICES

Phone: (512) 245-2645 Office: LBJ Student Center 5-7.1
Fax: (512) 245-3993 Web: <http://www.careerservices.swt.edu/>

Students have access to a wide array of career related programs and services through the Office of Career Services.

Career Planning

Career counseling and planning assistance is offered to help with selection of a major and the establishment of career goals. Career assessment instruments and computerized career guidance programs are available for use in this process.

Part-time/Summer Employment

Part-time/summer employment assistance for both on and off campus jobs is available to aid students needing additional financial resources to continue their education.

Internships/Mentoring/Job Shadowing

Experiential learning programs such as these are available to help students - refine career goals and gain valuable work world exposure and experience.

Job Search Assistance

Services include individual assistance and workshops dealing with job search preparation (resume writing, interviewing, Internet use) on-campus interviews, resume referrals and job openings.

Other Career Assistance

The JC Penney Career Information Center houses resources to help students learn about potential careers and employers. Assistance and information is also provided to students pursuing graduate and professional school goals. Special programs such as Careers Day (September); Health Careers Job Fair (October); Teacher Job Fair (November and April); Summer Job Fair (February); Internship Fair (February); and the National Multicultural Job EXPO (March) brings hundreds of employer and experiential opportunities to campus. Students are able to discuss careers, graduate and professional programs, summer employment, internships, and professional employment with the various representatives.