

## ADMISSIONS

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Web: <http://www.admissions.txstate.edu/>

Texas State welcomes applications for admission. Students should use the Texas Common Application to apply. The application is available electronically at: <https://www.applytexas.org/> or can be obtained by contacting the Undergraduate Admissions Office.

### Deadlines for Admission

Students should apply for admission as early as possible. Those still in high school may apply once they have completed six semesters and can provide a preliminary high school transcript showing class rank. Application forms and credentials must be filed by the following deadlines:

Fall Semester:	General Admission Freshmen (0-29 hours).....	May 1
	General Admission Transfers (30 or more hours).....	July 1
	McCoy College of Business Administration Admission (Freshmen and Transfers).....	March 15
	Communication Design Admission (Freshmen and Transfers).....	March 15
Spring Semester:	General Admission.....	December 1
	McCoy College of Business Administration Admission (Freshmen and Transfers).....	October 15
	Communication Design Admission (Freshmen and Transfers).....	October 15
Summer I:	General Admission.....	May 1
	McCoy College of Business Administration Admission (Freshmen and Transfers).....	March 15
Summer II:	General Admission.....	June 15
	McCoy College of Business Administration Admission (Freshmen and Transfers).....	March 15

Early application for admission and acceptance into Texas State means priority in residence hall and roommate selection. See the university housing policy section of the catalog.

### Application Fee

A non-refundable application fee is required with all applications: \$40 for new students; \$10 for former and transient students; \$75 for applicants considered for admission on the basis of foreign credentials.

### Undergraduate Admission Programs

Texas State has general admission programs for (A) students with no previous college work, (B) students with 1-29 transferable college semester hours, (C) students with 30 or more transferable semester hours, and (D) former Texas State students seeking readmission.

Texas State also offers special admission options. See the Special Admission Options in this section of the catalog.

## **Departmental Admission**

The requirements set forth on the following pages are the minimum for admission to Texas State. Meeting these requirements does not necessarily ensure acceptance into an undergraduate major. Many departments have established admission standards more stringent than the minimum requirements for admission into Texas State. Students should check the departmental sections of this catalog for specific requirements (i.e., GPA, test scores, class rank, portfolio, etc.) to be accepted into a major. Students seeking teacher certification should check the Colleges of Applied Arts, Business Administration, Education, Fine Arts and Communication, Health Professions, Liberal Arts and Science sections of this catalog. Additionally, academic advising centers have information on departmental admission requirements.

### **McCoy College of Business Administration Admission**

The McCoy College of Business Administration limits enrollment in order to provide students with a quality experience. To be considered for admission to the McCoy College of Business Administration, students must have complete applications on file with the Office of Admissions by the deadline date for their semester of entrance (October 15 for spring entrance or March 15 for summer/fall entrance).

Freshmen applicants must, as a minimum, be granted regular admission to the University to be considered in the pool of applicants for business degree programs. Admission requirements for business degree programs are more restrictive than those of the University and enrollment is limited by the availability of instructional resources. Among the factors that will be used in determining admission to the college will be high school rank and SAT I or ACT scores. Freshmen applicants who indicate business as their preferred major will be granted automatic admission if they meet regular University admission criteria and their SAT I score is at least 1200 or if their ACT score is at least 27 or if they graduated in the top 25% of their high school class. All other applicants will be considered for the remaining openings through a review process. Students who are admitted to the University but denied admission to a business degree program will be considered for admission as an undeclared major.

Transfer applicants meeting Texas State admission requirements may apply for admission to the McCoy College of Business Administration after they have completed at least 30 transferable semester hours, including ENG 1310 (College Writing I) and ENG 1320 (College Writing II), and MATH 1329 (Mathematics for Business and Economics II), or their equivalents. Transfer applicants meeting these requirements and having a cumulative grade point average of at least 3.00 will be granted automatic admission. All other applicants will be considered for the remaining openings through a review process. Students who are admitted to the University but denied admission to a business degree program will be considered for admission as an undeclared major.

Students admitted to the McCoy College of Business Administration are advised to review the McCoy College of Business Administration section of this catalog for further information on enrolling in upper-division courses.

## **Communication Design Admission**

Enrollment as a Communication Design major is limited in order to provide students with a quality experience. To be considered for admission as a Communication Design major, students must have complete applications on file with the Office of Admissions by the deadline date for their semester of entrance (October 15 for spring entrance or March 15 for fall entrance). There is no summer entry into the Communication Design major.

Freshmen applicants must, as a minimum, be granted regular admission to the University to be considered in the pool of applicants for the Communication Design major. Admission requirements for Communication Design majors are more restrictive than those of the University and enrollment is limited by the availability of instructional resources. Among the facts that will be used in determining admission to the major will be high school rank and SAT I or ACT scores. Freshmen applicants who indicate Communication Design as their preferred major will be granted automatic admission if they meet regular University admission criteria and their SAT I score is at least 1200 or if their ACT score is at least 27 or if they graduated in the top 25% of their high school class. All other applicants will be considered for the remaining openings through a review process. Students who are admitted to the University but denied admission to the Communication Design major will be considered for admission as a Pre-Art major.

Transfer applicants meeting Texas State admission requirements may apply for admission to the Communication Design major after they have completed at least 30 transferable semester hours, including ARTF 1301 (2-D Design) and ARTF 1302 (Basic Drawing). Transfer applicants meeting these requirements and having a cumulative grade point average of at least 3.00 will be granted automatic admission. All other applicants will be considered for the remaining openings through a review process. Students who are admitted to the University but denied admission to the Communication Design major will be considered for admission as a Pre-Art major.

Students seeking admission to the Communication Design major are advised to review the Department of Art and Design section of this catalog for further information.

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**PROGRAM A: Students with No Previous College Work**


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Students who have graduated within the past three years from an accredited high school and have attempted no college work must meet the following requirements. Graduates of non-accredited high schools or home school programs and GED recipients see Special Admission Options.

1. Submit the Texas Common Application for Freshman Admission including one essay and information on extracurricular activities, application fee and all credentials by the required deadline. Submit high school transcript with class rank and SAT I or ACT scores. Rank verification may be submitted after the completion of six semesters of high school.
2. Take the SAT I or ACT and have your test results sent directly to Texas State (code numbers for Texas State: SAT 6667 and ACT 4178). Your scores will arrive approximately five weeks after the test. Junior year test scores that meet minimum requirements are acceptable. Texas State will require the writing component of either the SAT I or ACT for admission beginning with the entering class of 2006.
3. Satisfy general admission requirements.

H.S. Rank	SAT I	ACT
Top 10%	No Min.*	No Min.*
1st Qtr.	920	20
2nd Qtr.	1010	22
3rd Qtr.	1180	26
4th Qtr.	1270	29

\*No minimum scores required but scores must be submitted.

4. Complete the Texas Recommended High School Program, which includes the following high school courses to ensure adequate preparation for college-level work:
  - English - 4 credits (College preparatory English courses)
  - Mathematics – 3 credits (Algebra I, Algebra II and Geometry, or any mathematics course that requires these as prerequisites)
  - Science - 3 credits (Select from Integrated Physics and Chemistry, Biology, Chemistry, Physics or Principles of Technology. No more than one credit from each area.)
  - Social Studies – 3 1/2 credits (World History, World Geography, U.S. History and U.S. Government – 1/2 credit)
  - Economics – 1/2 credit
  - Physical Education – 1 1/2 credits
  - Health Education or Health Science Technology – 1/2 credit
  - Foreign Language – 2 credits (two years of the same foreign language)
  - Fine Arts – 1 credit
  - Speech – 1/2 credit
  - Technology Applications – 1 credit
  - Electives – 3 1/2 credits

NOTE: If a student is admitted with deficiencies in high school courses, the student will be required to fulfill the deficiencies via Texas State course work.

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**PROGRAM B: Students with 1-29 Transferable College Semester Hours (See Transfer Credit in this section.)**

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Students with 1-29 transferable semester hours at the time of application must meet the following requirements:

1. Submit the Texas Common Application for Freshman Admission including one essay and information on extracurricular activities, application fee and all credentials by the required deadline.
2. Satisfy general admission requirements explained in Program A.
3. Submit an official transcript from each post-secondary institution attended. You must be eligible to return (e.g., free of suspension, dismissal or enforced withdrawal) to all previous institutions regardless of grade point average (GPA) or degrees received.
4. Have a cumulative 2.0 GPA in all transferable college work.

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**PROGRAM C: Students with 30 or More Transferable College Semester Hours (See Transfer Credit in this section.)**

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Students with 30 or more transferable semester hours at the time of application must meet the following requirements:

1. Submit the Texas Common Application for Transfer/Transient/Readmit, application fee and all credentials by the required deadline.
2. Submit an official transcript from each post-secondary institution attended. You must be eligible to return (e.g., free of suspension, dismissal or enforced withdrawal) to all previous institutions regardless of GPA or degrees received.
3. Have a minimum 2.25 GPA in all transferable work attempted. In calculating your GPA, grades of "A", "B", "C", "D", and "F" are computed as recorded. Non-punitive grades such as "W" or "WP" are posted but not calculated. Grades of "WF" or "I" are averaged as "F". If you have repeated a course, all grades except the first will be used. Grades in non-transferable and technical/vocational courses are disregarded. See Academic Policies section for specific information and policies for repeated grades and courses.

NOTE: Entering students are required to demonstrate that they have competency in foreign language and computer science. This can be demonstrated by:

- Two years of the same foreign language in high school or two semesters of the same foreign language in college. (Some degree programs may have additional requirements for graduation.)
- One year of computer course work in high school or one semester in college.
- A placement exam
- CLEP

Transfer students who have met these requirements via their high school work should submit their high school transcript.

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**PROGRAM D: Readmission of Former Texas State Students**

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Any Texas State student who does not enroll in the University for 12 consecutive months or more and wishes to return is considered a former student. Whether the student is forced to leave (academic or disciplinary suspension) or chooses to leave, he or she must follow these procedures for readmission:

1. Submit the Texas Common Application for Transfer/Transient/Readmit, application fee and transcripts prior to the late registration period for the semester of desired enrollment.
2. Submit official transcripts from every institution attended since last enrolling at Texas State. Former students who have taken 30 or more transferable hours since last enrolling at Texas State must have a minimum 2.25 GPA in that work.
3. Attest to the fact that no suspensions, withdrawals, or dismissals affect his or her eligibility to return to all previously attended institutions.

NOTE: A student who leaves Texas State due to academic suspension will return on probationary status after complying with the suspension requirements and meeting the readmission criteria outlined above. (See the policy stated in “Readmission Following Suspension” in the Academic Policies of this catalog.) Some Texas State former students may be eligible for Texas State’s Academic Bankruptcy Policy or the state legislated Academic Fresh Start (see more information in this section).

### Special Admission Options

**Predicted Academic Success Review.** Freshman applicants, who are in the top three quarters of their class, and whose high school rank and test scores place them near the general admission requirements, are eligible for an individual review. A limited number of students whose academic record demonstrates potential for academic success at Texas State will be offered admission. Factors considered in the review process include specific class rank, size of graduating class, quality and competitive level of high school courses taken and grades earned, and the applicant’s individual verbal and math scores on either the ACT or SAT I. Additional factors such as bilingual proficiency, the applicant’s responsibilities while attending school, the applicant’s region of residence, and leadership in extracurricular (including community) activities will be considered when identified through an applicant’s resume and personal statement. The review, however, must clearly demonstrate potential for academic success during the freshman year at Texas State. Students in the fourth quarter are not eligible for this review.

To be considered, students must submit a seven-semester transcript that includes class rank. A resume highlighting personal involvement and achievements while in high school and a personal statement that addresses factors the applicant wishes to bring to the attention of the Undergraduate Admissions Office may also be submitted. Applicants will be notified of their admissibility or inadmissibility beginning March 1 for Summer Sessions I, II and Fall. Spring applicants will be notified beginning November 1. Students in the top quarter may be notified earlier.

Some applicants who are reviewed and approved for admission will be placed on a one-semester contract. This provisional admission is available only during the fall semester.

**Early Admission Program.** A high school student may apply for admission to Texas State and take college course work while completing high school. Requirements for admission include a grade average of “B” or higher, the recommendation from a high school counselor or principal, and evidence that the student will meet or exceed Texas State freshman general admission requirements. Students admitted under this option are considered non-degree seeking and are not eligible for Financial Aid. After high school graduation, those students wishing to continue at Texas State in degree-seeking status must submit their final high school transcript.

**Individual Approval.** Applicants who have been out of high school for at least three years and have 0-29 transferable semester hours may be considered for admission on an individual basis. Applicants must submit an official high school transcript validating high school graduation or GED completion certificate. The high school transcript, GED certificate, college transcript(s), application and application fee must be submitted by the appropriate deadline. No test score is required for admission review. Students whose record demonstrates potential for academic success at Texas State will be offered admission.

**Special Talent Program.** Students who receive a Fine Arts or Athletic Scholarship and are recommended for admission by the Dean of the College of Fine Arts and Communication or the Director of Athletics, but do not meet General, Predicted Academic Success or Individual Approval admission requirements, may be granted admission to Texas State. Freshman students admitted under the Special Talent Program must rank in the top three quarters of their high school class. Transfer students must have a minimum 2.00 cumulative GPA.

**Non-Accredited High Schools.** Graduates of non-accredited high schools must have a minimum ACT of 26 or SAT I of 1180 and must meet the course unit requirements as outlined in the general admission requirements.

**Home-Schooled.** Home-schooled applicants must have a minimum ACT of 26 or SAT I of 1180 and must meet the course unit requirements as outlined in the general admission requirements.

**General Educational Development Tests.** Students with medical or personal reasons for not completing high school may elect to take the General Educational Development (GED) tests. Texas State recognizes the GED tests from an applicant with no previous college work whose high school class has graduated. Students with a GED certificate may be considered for admission provided they have a minimum ACT of 26 or SAT I of 1180.

**Transient Admission.** Students who have completed college work and who are working toward a degree at another college or university are eligible to be considered for transient admission. Transient admission is for the summer only. The applicant must complete an application for admission listing all colleges and universities attended. To be admissible as a transient, a student must be in good standing at their current institution. A statement of good standing or current transcript indicating good standing at the institution of current enrollment must be submitted to the Undergraduate Admissions Office. Upon completion of the summer work, the student may request a transcript for use in the home institution. Credit and grade points earned as a transient student at Texas State will not be used in determining regular eligibility for admission to Texas State.

**Special Student Option.** Students who are not working toward a degree at Texas State may be considered for admission as a Special Student. To qualify, students must either 1) verify an overall 2.25 GPA in previous college work or 2) have a high school diploma or equivalent and not have been enrolled in any secondary or post-secondary institution for the last three years. Applicants must complete an application for admission listing all colleges and universities attended and the \$40 application fee by the required deadline. Students must be eligible to return to each previous post-secondary institution (i.e., free of suspension, dismissal or enforced withdrawal). Enrollment as a Special Student is limited to a total of 24 semester hours and students must reapply each semester by the deadline. Work earned as a Special Student may be considered for degree purposes only after the student has reapplied and has met general admission requirements.

**Transfer Appeals.** Transfer applicants who do not meet the 2.25 Texas State evaluated GPA requirement may contact an admission counselor to discuss their options. Students who wish to appeal their admission decision should submit a letter of appeal providing further information about their circumstances and an indication of their readiness for study at Texas State. A limited number of transfer applicants may be approved for conditional admission and offered a one-semester contract.

**Academic Bankruptcy Policy.** Students who have not enrolled in any accredited college or university for five or more consecutive calendar years immediately prior to admission to Texas State may, at the time they apply for admission, request permission to declare academic bankruptcy. Under this policy all college-level work done at an earlier date is eliminated from computation of the GPA and none of it is applied toward a degree at Texas State. Such work, however, will not be removed from the student's records. Those granted academic bankruptcy are admitted on academic probation.

**Academic Fresh Start.** Under the provisions of the Texas Education Code, the Academic Fresh Start program was established to allow a Texas resident to apply for admission and elect to have all academic course work earned 10 or more years prior to the requested enrollment date ignored for admission purposes. Individuals who choose Academic Fresh Start, including former Texas State students, must meet current published admission criteria for Texas State and must submit official records from all colleges attended. Students admitted under this provision will not receive any course credit for courses taken 10 or more years prior to enrollment. For further information, contact the Undergraduate Admissions Office.

**International Student Admission.** An international student is defined as anyone who is not a United States citizen. However, a permanent resident alien who has completed two or more years in and graduated from a U.S. high school is required to meet the admission requirements established for U.S. citizens (see Undergraduate Admission Programs in this section of the catalog).

International applicants should complete the International Student Application form. The application is available electronically at <https://www.applytexas.org/> or may be obtained by contacting the Undergraduate Admissions Office. The application and all credentials must be submitted by the required deadline. A non-refundable \$75.00 fee (U.S. currency) is required for all international applicants. Freshman applicants who are graduates of foreign secondary schools must demonstrate that they have above average academic achievement and an education equivalent to that of a U.S. high school graduate. Students transferring from foreign institutions must demonstrate above average academic achievement in their post-secondary education. Applicants must submit original academic records (or copies which have been certified by an appropriate school official) of all secondary and post-secondary course work, examination results, certificates awarded, and/or diplomas. A certified English translation must accompany the original academic records if the original records are not in English. Freshman applicants who are graduates of a U.S. high school and who completed at least two years in a U.S. high school must meet the freshman admission requirements established for U.S. citizens. Transfer applicants from within the U.S. must meet all regular transfer admission requirements (see Undergraduate Admission Programs in this section of the catalog).

All applicants whose native language is not English must present proof of English proficiency. Texas State accepts the following measures of English proficiency for regular admission:

- Test of English as a Foreign Language (TOEFL) minimum score of 550 (paper based test) or 213 (computer based test), or
- International English Language Testing System (IELTS) minimum score of 6.5, or
- International Baccalaureate (IB) grade of 4, 5, 6 or 7 in English A1 or A2 at the Higher Level or Standard Level or English B at the Higher Level, or
- 30 semester hours of college course work transferred from a regionally accredited U.S. institution to include English 1310 College Writing I and English 1320 College Writing II with grades of 'C' or higher, or
- Advanced Level exam in English Language on GCE, GCSE, IGCSE or HKCEE with grade of 'C' or higher, or
- Completion of all level 5500 Texas State Intensive English classes with composite grade of "A" or "B" and positive recommendation from program director.



International students who meet the established admission requirements but do not yet have the required level of English proficiency may be eligible for the Texas State/Intensive English Bridge program. A minimum TOEFL score of 500 (paper based test) or 173 (computer based test) or IELTS score of 5.5 is required for the Texas State/Intensive English Bridge program. Admission to the Texas State/Intensive English Bridge program allows students to begin university academic study on a part-time basis while completing their English proficiency requirements in the Texas State Intensive English program. Acceptance into full-time academic study is contingent upon achieving one of the measures of English proficiency listed in the paragraph above, successfully completing the Intensive English program at Texas State and completing the Texas State credit courses with a grade of “C” or higher.

Students who meet academic requirements for admission and whose TOEFL is at least 450 (133) but less than 500 (173) may be offered conditional acceptance into the Pre-Bridge program. Students in the Pre-Bridge program enroll in Texas State/Intensive English (non-credit) courses only until they meet one of the English proficiency requirements for either the Bridge program or regular admission. No academic classes can be taken while in the Pre-Bridge program.

International students transferring from other institutions in the United States must plan carefully and allow adequate time for submission of application materials and evaluation of credentials because of new immigration regulations governing school transfers. Students must follow the procedures outlined below. Failure to plan carefully may require students to leave the United States and return before transferring to Texas State.

1. Students transferring to Texas State from another SEVIS (Student and Exchange Visitor Information System) institution in the United States should verify the procedures to transfer out with the appropriate Designated School Official (DSO) at their current school. A DSO in the international student office of the current school will assign a release date to the SEVIS record for students who have decided to attend Texas State.
2. Following the release date, the Texas State International Office will be able to issue a SEVIS Form I-20. Please contact the International Office as soon as you receive your admission letter to arrange to have your I-20 created. According to immigration regulations, students must transfer to Texas State within 60 days of the release date or within 60 days of completing studies at the current school.
3. Students are required to start classes at Texas State during the semester indicated in the admission letter issued by the Admissions Office and within five months from the release date. Students unable to begin classes at Texas State within the five-month limit are required to leave the United States and reenter within 30 days before the program start date indicated on the Texas State I-20.
4. New Texas State transfer students are required to report to the Texas State International Office no later than 15 days after the program start date listed on the SEVIS Form I-20 and in the admission letter issued by the Admissions Office.
5. After new transfer students have enrolled in classes at Texas State, the DSO at Texas State will update to reflect the student’s enrollment and current address.
6. If the current school is a non-SEVIS school, students should contact the Texas State International Office as soon as they have made their final decision to attend Texas State, but no later than 15 days after the program start date indicated on the SEVIS Form I-20 and in the admission letter.
7. Finally, immigration regulations and procedures change frequently. Therefore, students should contact the DSO at the current school and at Texas State for any updates in transfer procedures.

For further information on immigration requirements, contact the Texas State International Office at 512-245-7966 or <http://www.txstate.edu/international/>.

For further information on admission requirements for international students, contact the Undergraduate Admissions Office at 512-245-2759 or [www.admissions.txstate.edu](http://www.admissions.txstate.edu).

**Auditing Courses.** Those who wish to audit a course must be accepted by the Undergraduate Admissions Office and approved by the school, department, or program offering the course. Audit status must be declared at registration. Participation in class discussion and examinations is optional with the instructor. Auditors receive no course credit but are expected to attend class regularly. With departmental approval, a student who has audited a course may later take the course for credit.

## Transfer Credit

**Evaluation of Transfer Credit.** Transfer of credit from another institution to Texas State involves consideration of accreditation, comparability of course work and applicability of that course work to a Texas State degree program. The Undergraduate Admissions Office provides, along with the admission notification letter, an evaluated transcript that shows how each course that the student has completed has been evaluated for transfer to Texas State.

**Regional Accreditation.** Texas State will consider for transfer credit (subject to other provisions outlined below) course work completed at institutions which have been granted membership or candidacy status in a regional association of the Association of Colleges and Schools, excluding accrediting commissions for vocational or occupational training.

**No Regional Accreditation.** Course work from an institution which is neither regionally accredited nor a candidate for such accreditation will not be recognized for transfer purposes. Student appeals may be reviewed on an individual basis.

**Bible College Accreditation.** Courses from institutions accredited solely by AABC (American Association of Bible Colleges) are awarded transfer credit on a parallel course by course basis. Remedial courses are nontransferable. Religious courses of a doctrinal or denominational character (sacraments, Christian approaches to missions, etc.) are not transferable.

**Credit from Abroad.** Course work completed at foreign institutions will be evaluated on an individual basis. Foreign institutions must be officially recognized by their Ministry of Education for transfer credit to be considered.

**Role of the Undergraduate Admissions Office in Determining Transfer Credit.** The Undergraduate Admissions Office reviews each course taken at another college or university and makes the initial determination of whether or not a course is transferable. The course is evaluated for transfer credit by comparing the nature, content, and level of transfer credit and in consultation with appropriate academic units at Texas State. Courses transfer to Texas State on the same level and with the corresponding grades and number of hours as earned at the other institution. It is sometimes necessary for the transfer student to provide such materials as catalogs, course descriptions, syllabi, class assignments, or textbooks to assure proper evaluation. The holding of an associate degree from another institution has no effect on the transfer of credit or admission to Texas State.

**Role of University College.** The University College will review student requests for review of elective courses (ELNA, ELADV) for application to the general education core curriculum.

**Role of College Dean and Program Chair/Department Chair/School Director of Student's Major.** The applicability of transferred credit toward a degree at Texas State will be the decision of the college dean and the chair/director of the student's major department/school. The applicability of transferred credit will be evaluated on a course-by-course basis.

**Explanation of Evaluation Symbols.** Admissions personnel assign evaluation symbols to all courses submitted.

- 1) Courses that have direct Texas State course equivalency will be equated to the Texas State course number and be reflected accordingly on the evaluated transcript record.

- 2) Courses that hold transfer credit value, but which do not have an exact Texas State course equivalency, will transfer as elective courses. Elective courses will be recorded as ELNA (for lower-level freshman and sophomore courses) and ELADV (for upper-level junior and senior courses). Courses transferred at the lower-level cannot be equated as upper-level courses. The college dean and the chair of the student's major department will determine how these elective courses apply toward the student's degree.
- 3) Courses evaluated as Technical and Vocational (T&V) are not transferable and are not computed in the GPA for admission purposes. In cases where T&V courses support a student's degree program, the student may request the chair/director of his/her major department/school/program to review the courses. If approved, the T&V credit will be recorded on the student's official Texas State transcript for application to that degree program. Should the student's major change, the applicability of the T&V credit toward the new major will be subject to review by the chair/director of the student's new major department/school.
- 4) Courses that hold no transfer value for either admission or degree purposes are evaluated as Non-Transferable (NT). Generally, these are courses that are remedial, preparatory, or developmental in nature.
- 5) Physical fitness activity courses are evaluated as Activity (ACT). These are transferable for admission and degree purposes.

**Course Equivalency Information.** Course equivalency information may be obtained from the junior/community college counselor, the Texas State Undergraduate Admissions Office or through CatsWeb on the Texas State web site (<http://www.txstate.edu>). Students are encouraged to plan all course selections at the junior/community college as far in advance as possible. Proper planning and use of the equivalency information will maximize the transfer of credit to Texas State.

**Texas Junior/Community College Transfer Students.** Prior to transferring from a Texas junior/community college, students should discuss their course selections and degree plans with their two-year college counselor or academic advisor.

**Articulation Agreements.** Texas State has formal articulation agreements with Austin Community College, Blinn College, Laredo Community College, Palo Alto College, San Antonio College, South Texas Community College, and Victoria College. Transfer planning guides (2+2 plans) have been developed for many programs in these community colleges and for many additional programs in other community colleges. Potential transfer students should consult with the college advising centers to determine if a transfer planning guide exists for his/her major.

**Texas Common Course Numbering System.** Under Texas Education Code 61.832, the Texas Common Course Numbering System (TCCNS) was developed to facilitate transfer of general academic courses between Texas public institutions. Common courses are included in the *Community College General Academic Course Guide Manual*, published by the Texas Higher Education Coordinating Board. Common course numbers may be used to determine how freshman and sophomore level courses transfer between Texas public institutions.

The common course number has a standardized four-letter prefix followed by a four-digit number, for example, ENGL 1301. The four-letter prefix identifies the subject area. Each digit in the four-digit sequence gives additional information about the course. The first digit identifies the course as either freshman level (1) or sophomore level (2). The second digit identifies the number of credit hours a student will earn upon completion of the course. Most often this digit will be a 1, 2, 3, or 4. The final two digits serve to establish the sequence in which courses are generally taken.

In the course description sections of the catalog, the common course number is shown in parentheses, for example, (ENGL 1301). The following is a list of all the common course numbers currently adopted by Texas State. The courses that fulfill Texas State's general education core curriculum requirements are designated with an asterisk (see the University College section of this catalog).

**TCCNS.....Texas State**  
ACCT 2301.....ACC 2361  
ACCT 2302.....ACC 2362  
AGRI 1131.....ASD 1110  
AGRI 1307.....AG 2313  
AGRI 1309.....AG 2390  
AGRI 1315.....AG 2379  
AGRI 1419.....AG 1445  
AGRI 2303.....AG 2373  
AGRI 2317.....AG 2383  
ANTH 2351.....\*ANTH 1312  
ANTH 2401.....\*ANTH 2414  
ARTS 1303.....ARTH 2301  
ARTS 1304.....ARTH 2302  
ARTS 1311.....ARTF 1301  
ARTS 1312.....ARTF 1303  
ARTS 1316.....ARTF 1302  
ARTS 2311.....ARTF 1304  
ARTS 2313.....ARTC 1301  
ARTS 2314.....ARTC 1302  
ARTS 2316.....ARTS 2351  
ARTS 2323.....ARTS 2321  
ARTS 2326.....ARTS 2381  
ARTS 2333.....ARTS 2371  
ARTS 2336.....ARTS 2331  
ARTS 2341.....ARTS 2341  
ARTS 2346.....ARTS 2311  
ARTS 2366.....ARTS 2391  
BCIS 1305.....CIS 1323  
BCIS 2316.....CIS 2324  
BIOL 1308.....\*BIO1320  
BIOL 1322.....NUTR 2367  
BIOL 1406.....\*BIO 1430  
BIOL 1407.....\*BIO 1431  
BIOL 1409.....\*BIO 1421  
BIOL 2404.....BIO 2430  
BIOL 2416.....BIO 2450  
BIOL 2420.....BIO 2440  
BIOL 2421.....BIO 2400  
BUSI 2301.....BLAW 2361  
CHEM 1111.....\*CHEM 1141  
CHEM 1112.....\*CHEM 1142  
CHEM 1305.....\*CHEM 1310  
CHEM 1311.....\*CHEM 1341  
CHEM 1312.....\*CHEM 1342  
CHEM 1407.....\*CHEM 1430  
CHEM 2123.....CHEM 2141  
CHEM 2125.....CHEM 2142  
CHEM 2323.....CHEM 2341  
CHEM 2325.....CHEM 2342  
COMM 1307.....MC 1301  
COMM 2311.....MC 1313

**TCCNS.....Texas State**  
COSC 1300.....CS 1308  
COSC 1320.....CS 1318  
COSC 2320.....CS 2308  
COSC 2325.....CS 2318  
CRIJ 1301.....CJ 1310  
CRIJ 1306.....CJ 2350  
CRIJ 1310.....CJ 2360  
CRIJ 2301.....CJ 2366  
CRIJ 2313.....CJ 2355  
CRIJ 2328.....CJ 2310  
DANC 1122.....DAN 1170  
DANC 1128.....DAN 1170  
DANC 1133.....DAN 1170  
DANC 1141.....DAN 1180  
DANC 1142.....DAN 1181  
DANC 1145.....DAN 1190  
DANC 1146.....DAN 1191  
DANC 1147.....DAN 1160  
DANC 1148.....DAN 1161  
DANC 1201.....DAN 2208  
DANC 2141.....DAN 1182  
DANC 2145.....DAN 1192  
DANC 2147.....DAN 1162  
DRAM 1120.....TH 2111  
DRAM 1121.....TH 2111  
DRAM 1141.....TH 2111  
DRAM 1161.....TH 2111  
DRAM 1162.....TH 2111  
DRAM 1322.....TH 1354  
DRAM 1330.....TH 1358  
DRAM 1351.....TH 1364  
DRAM 1352.....TH 1365  
DRAM 2120.....TH 2111  
DRAM 2121.....TH 2111  
DRAM 2331.....TH 2338  
DRAM 2336.....TH 1340  
DRAM 2351.....TH 2354  
ECON 1301.....ECO 2301  
ECON 1303.....FCS 1341  
ECON 2301.....ECO 2315  
ECON 2302.....ECO 2314  
ENGL 1301.....\*ENG 1310  
ENGL 1302.....\*ENG 1320  
ENGL 2322.....\*ENG 2310  
ENGL 2323.....\*ENG 2320  
ENGL 2327.....\*ENG 2359  
ENGL 2328.....\*ENG 2360  
ENGL 2332.....\*ENG 2330  
ENGL 2333.....\*ENG 2340  
ENGR 2305.....TECH 2370  
FREN 1411.....FR 1410

**TCCNS..... Texas State**  
 FREN 1412 ..... FR 1420  
 FREN 2311 ..... FR 2310  
 FREN 2312 ..... FR 2320  
 GEOG 1302 ..... GEO 1309  
 GEOG 1303 ..... \*GEO 1310  
 GEOL 1403 ..... \*GEOL 1410  
 GEOL 1404 ..... \*GEOL 1420  
 GERM 1411 ..... GER 1410  
 GERM 1412 ..... GER 1420  
 GERM 2311 ..... GER 2310  
 GERM 2312 ..... GER 2320  
 GOVT 2301 ..... \*POSI 2310  
 GOVT 2302 ..... \*POSI 2320  
 GOVT 2304 ..... POSI 1309  
 HECO 1320 ..... FM 1332  
 HECO 2311 ..... FM 1330  
 HIST 1301 ..... \*HIST 1310  
 HIST 1302 ..... \*HIST 1320  
 HIST 2311 ..... HIST 2310  
 HIST 2312 ..... HIST 2320  
 HIST 2321 ..... HIST 2311  
 HIST 2322 ..... HIST 2312  
 HUMA 1315 ..... \*ART 2313  
 HUMA 1315 ..... \*DAN 2313  
 HUMA 1315 ..... \*MU 2313  
 HUMA 1315 ..... \*TH 2313  
 ITSE 1309 ..... CIS 1323  
 ITSE 1331 ..... CIS 2324  
 ITSE 1344 ..... CIS 2324  
 ITSE 2317 ..... CIS 2389  
 ITSE 2321 ..... CIS 2389  
 JAPN 1411 ..... JAPA 1410  
 JAPN 1412 ..... JAPA 1420  
 JAPN 2311 ..... JAPA 2310  
 JAPN 2312 ..... JAPA 2320  
 MATH 1314 ..... \*MATH 1315  
 MATH 1316 ..... \*MATH 1317  
 MATH 1324 ..... \*MATH 1319  
 MATH 1325 ..... \*MATH 1329  
 MATH 1350 ..... MATH 2311  
 MATH 2305 ..... MATH 2358  
 MATH 2313 ..... \*MATH 2321  
 MATH 2342 ..... MATH 2328  
 MATH 2412 ..... \*MATH 2417  
 MATH 2413 ..... \*MATH 2471  
 MATH 2414 ..... MATH 2472  
 MUSI 1211 ..... MU 1211  
 MUSI 1212 ..... MU 1213  
 MUSI 1216 ..... MU 1210

**TCCNS..... Texas State**  
 MUSI 1217 ..... MU 1212  
 MUSI 1303 ..... MU 2310  
 MUSI 2211 ..... MU 2261  
 MUSI 2212 ..... MU 2263  
 MUSI 2216 ..... MU 2260  
 MUSI 2217 ..... MU 2262  
 PHED 1164 ..... \*PFW 1101  
 PHED 1301 ..... PE 1310  
 PHED 1304 ..... H ED 1310  
 PHED 1306 ..... H ED 2354  
 PHED 1333 ..... PE 2365  
 PHED 1336 ..... REC 2335  
 PHED 1346 ..... H ED 2338  
 PHIL 1301 ..... \*PHIL 1305  
 PHIL 2303 ..... PHIL 2330  
 PHIL 2316 ..... PHIL 2311  
 PHIL 2317 ..... PHIL 2312  
 PHYS 1105 ..... \*PHYS 1110  
 PHYS 1111 ..... \*PHYS 1140  
 PHYS 1305 ..... \*PHYS 1310  
 PHYS 1307 ..... \*PHYS 1320  
 PHYS 1311 ..... \*PHYS 1340  
 PHYS 1312 ..... \*PHYS 1350  
 PHYS 1401 ..... \*PHYS 1410  
 PHYS 1402 ..... \*PHYS 1420  
 PHYS 2425 ..... \*PHYS 1430  
 PHYS 2426 ..... \*PHYS 2425  
 PHYS 2427 ..... PHYS 2435  
 PSYC 2301 ..... \*PSY 1300  
 PSYC 2306 ..... PSY 2311  
 PSYC 2314 ..... PSY 2315  
 SOCI 1301 ..... \*SOCI 1310  
 SOCI 1306 ..... SOCI 2320  
 SOCW 2361 ..... SOWK 1350  
 SPAN 1411 ..... SPAN 1410  
 SPAN 1412 ..... SPAN 1420  
 SPAN 2311 ..... SPAN 2310  
 SPAN 2312 ..... SPAN 2320  
 SPCH 1144 ..... COMM 2111  
 SPCH 1145 ..... COMM 2111  
 SPCH 1311 ..... \*COMM 1310  
 SPCH 1315 ..... COMM 2338  
 SPCH 1318 ..... COMM 2315  
 SPCH 1342 ..... COMM 1340  
 SPCH 2144 ..... COMM 2111  
 SPCH 2145 ..... COMM 2111  
 SPCH 2333 ..... COMM 2330  
 SPCH 2335 ..... COMM 2325

**Transcripts.** Official Texas State transcripts separate transfer course work and grades from Texas State course work and grades. The transfer GPA is used to determine eligibility for admission purposes. Credits transferred are included in the total hours the student has earned, but the grades and quality points are not transferred and do not affect the student's Texas State GPA.

**Maximum Hours Accepted.** Texas State will apply to a specific degree no more than 66 semester hours from an accredited junior/community college (at the approval of the individual dean, 6-8 hours may be added). At the time of the transfer, all transferable work completed at a junior/community college will be recorded on the official transcript. If the number of hours transferred from a junior/community college exceeds 66 hours, it will be the responsibility of the department chair to recommend to the academic dean how the student will satisfy degree requirements.

**Resolution of Transfer Disputes for Lower-Division Courses.**

- a. The following procedures shall be followed by public institutions of higher education in the resolution of transfer credit disputes involving lower-division courses:
  1. If an institution of higher education does not accept course credit earned by a student at another institution of higher education, the receiving institution shall give written notice to the student and to the sending institution that transfer of the course credit is denied.
  2. The two institutions and the student shall attempt to resolve the transfer of the course credit in accordance with Board rules and/or guidelines.
  3. If the transfer dispute is not resolved to the satisfaction of the student or the sending institution within 45 days after the date the student received written notice of denial, the institution whose credit is denied for transfer shall notify the Commissioner of the denial.
- b. The Commissioner of Higher Education or the Commissioner's designee shall make the final determination about the dispute concerning the transfer of course credit and give written notice of the determination to the involved student and institutions.
- c. All public institutions of higher education shall publish the procedures described in subsections (a) and (b) of this section in their undergraduate course catalogs.
- d. All public institutions of higher education shall furnish data to the Board on transfer disputes as the Board may require in accord with its statutory responsibilities under Section 61.078(e) of the Education Code.
- e. If a receiving institution has cause to believe that a course being presented by a student for transfer from another school is not of an acceptable level of quality, it should notify the Commissioner of Higher Education. The Commissioner may investigate the course. If its quality is found to be unacceptable, the Board may discontinue funding for the course.

## **Non-Traditional Credit**

Students admitted to Texas State may earn academic credit for learning or experience they have completed before enrolling. Three types of non-traditional credit are summarized below. For further information, contact the Undergraduate Admissions Office.

**Credit for Experiential Learning.** The Office of Occupational Education is the only academic unit at Texas State that awards academic credit for experiential learning. Such credit is validated after enrollment at Texas State according to established criteria and is forwarded to the Undergraduate Admissions Office for posting to the student's record. Should a student change majors, the validation of extra-institutional credit will be re-evaluated by the new department.

**Military Credit.** The Undergraduate Admissions Office will review course work from educational experience obtained in the Armed Forces. Four hours of physical education activity credit will be awarded by the Undergraduate Admissions Office upon receipt of Form DD214 that verifies 12 consecutive months of active military duty. Other military course work may be considered for transfer credit. The student must submit Form DD295 or an official transcript from AARTS, SMART, or the Coast Guard. The Undergraduate Admissions Office uses the “Guide to the Evaluation of Educational Experience in the Armed Services” for evaluating the course work. Texas State grants credits for the lower and upper division baccalaureate category but does not award credit for vocational or graduate level work. Evaluations will be completed after enrollment and transfer credit is subject to approval by the student’s major department.

**Credit-by-Examination.** Credit earned through examination may be awarded Texas State transfer credit when listed on an official transcript of the college or university where the student has been enrolled. Such credits are evaluated by transfer credit criteria and awarded grades of credit (CR) only. Credit by exam satisfies degree requirements in the same way as does credit earned by passing courses except that it does not count as credit earned in residence.

For further information on credit by examination offered at Texas State, contact the Testing, Research-Support and Evaluation Center (see the University College section of this catalog).

## Campus Visits

Students and their parents are welcome to visit Texas State any day the university is open. Drop in visitors are welcome but an online reservation or a phone call a few days in advance will help the Visitors Center staff give the best possible service. When classes are in session, campus tours are available Monday through Friday. University offices are closed on weekends; however, the Visitors Center is open on a limited basis during the fall and spring semesters. The Visitors Center is located in the LBJ Student Center (ground floor first office on the right if entering from the parking garage). Convenient parking is available at the Student Center Parking Garage (fee assessed) adjacent to the Student Center and can be accessed off Sessom Drive and Comanche Street.

Bobcat Days at Texas State are special Saturdays when prospective students and their families visit the campus to learn about academic programs, services, activities, and admissions. For Bobcat Days schedules, visit [www.admissions.txstate.edu](http://www.admissions.txstate.edu).

For further information on available tour times and scheduling your visit, use the online reservation form at [www.admissions.txstate.edu](http://www.admissions.txstate.edu) or contact the Visitors Center at 512-245-8871 or email [visitorscenter@sa.txstate.edu](mailto:visitorscenter@sa.txstate.edu).

## New Student Orientation and Registration for Classes

Freshmen and transfers entering Texas State for the first time must attend New Student Orientation. These special programs for freshman and transfer students are held before each semester to provide information about student services, class scheduling, and registration. These sessions also include academic advisement for new students. All new freshmen and transfers who have fulfilled Texas State’s admission and housing requirements will be mailed orientation information prior to the semester for which they plan to enroll.

## Residency for Tuition

The determination of residency classification for tuition purposes is governed by statutes enacted by the Texas Legislature and rules and regulations promulgated by the Texas Higher Education Coordinating Board. Following are statutes covering some of the more common residency situations. They are neither exhaustive nor complete and should not be interpreted as such. Full regulations are given in the Coordinating Board publication *Rules and Regulations for Determining Residence Status*. This publication and further information is available from the Undergraduate Admissions Office.

A student's status as a resident, non-resident or foreign student will be determined by the Undergraduate Admissions Office prior to enrollment. The student is responsible for registering under the proper residence classification. Any change in residency status must be reported to the Undergraduate Admissions Office. Application for reclassification must be submitted to the Undergraduate Admissions Office prior to the official census date of the relevant term.

**Minors and Dependents.** Statute: Section 54.052(a)(1)(2)(3). "Residence" means "domicile." "Resided in" means "domiciled in." "Dependent" means an individual who is claimed as a dependent for federal income tax purposes by the individual's parent or guardian at the time of registration and for the tax year preceding the year in which the individual registers.

Section 54.052(c). An individual who is under 18 years of age or is a dependent and who is living away from family and whose family resides in another state or has not resided in Texas for the 12-month period immediately preceding the date of registration shall be classified as a nonresident student.

Section 54.052(d). An individual who is under 18 years of age or under or is a dependent and whose family has not resided in Texas for the 12-month period immediately preceding the date of registration shall be classified as a nonresident student, regardless of whether he has become the legal ward of residents of Texas or has been adopted by residents of Texas while he is attending an educational institution in Texas, or within a 12-month period before his attendance, or under circumstances indicating that the guardianship or adoption was for the purpose of obtaining status as a resident student.

Section 54.0551. An individual who is 18 years of age or under or is a dependent and who, along with the individual's parents, was formerly a resident of this state is entitled to pay tuition at the rate provided for Texas residents if: (1) the individual and the parent who is the individual's managing conservator or who is the individual's joint managing conservator with whom the individual primarily resides change their legal residence from this state to another state; and (2) the other parent who is the individual's possessory conservator or who is the individual's joint managing conservator with whom the individual does not primarily reside continues to reside in this state and is not delinquent on the payment of any child support.

**Foreign Students.** Statute: Section 54.057(a). An alien who is living in this country under a visa permitting permanent residence or who has applied to or has a petition pending with Citizenship and Immigration Services to attain lawful status under federal immigration law has the same privilege of qualifying for resident status for tuition and fee purposes under this subchapter as has a citizen of the United States. (Note: A list of qualifying visa categories is available from the Undergraduate Admissions Office. Persons applying for permanent resident status may not be considered for reclassification for tuition purposes until they have filed a Petition for Alien Relative (I-130) or an Immigrant Petition for Alien Worker (I-140) with Citizenship and Immigration Services and have resided in Texas a minimum of 12 consecutive months. Undocumented aliens are considered nonresidents for tuition purposes unless they meet the criteria outlined in TEC 54.052(j).)

**Married Students.** Statute: Section 54.056. A student who is a resident of Texas and who marries a nonresident is entitled to pay the resident tuition fee as long as the student does not adopt the legal residence of the spouse in another state.

**Independent Individuals Over 18.** Statute: Section 54.052(e). An individual who is 18 years of age or over who has come from outside Texas and who is gainfully employed in Texas for a 12-month period immediately preceding registration in an educational institution shall be classified as a resident student as long as he continues to maintain a legal residence in Texas.

Section 54.052(f). An individual who is 18 years of age or over who resides out of the state or who has come from outside Texas and who registers in an educational institution before having resided in Texas for a 12-month period shall be classified as a nonresident student.



Section 54.052(g). An individual who would have been classified as a resident for the first five of the six years immediately preceding registration but who resided in another state for all or part of the year immediately preceding registration shall be classified as a resident student. (Note: The parent(s) of dependents must return to the state to live in order for the dependent to be considered a resident.)

**Reclassification.** Statute: Section 54.054. A nonresident student classification is presumed to be correct as long as the residence of the individual in the state is primarily for the purpose of attending an educational institution. After residing in Texas for at least 12 months, a nonresident student may be reclassified as a resident student as provided in the rules and regulations adopted by the Coordinating Board, Texas College and University System. Any individual reclassified as a resident student is entitled to pay the tuition fee for a resident of Texas at any subsequent registration as long as he continues to maintain his legal residence in Texas. (Note: Application for reclassification must be submitted to the Undergraduate Admissions Office prior to the official census date of the relevant term. Students seeking reclassification should contact the Undergraduate Admissions Office for further information.)

**Exceptions.** A non-resident may qualify to pay in-state tuition if:

- 1) The student or student's spouse or parent is a member of the Armed Forces or a commissioned officer of the Public Health Service and is stationed in Texas. (Military and Public Health Service personnel who maintain their official home of record as Texas or who meet the criteria for establishing a domicile in Texas are considered to be Texas residents. Contact the Undergraduate Admissions Office for specific requirements.)
- 2) The student or student's spouse or parent is employed at least half-time as a teaching or research assistant in a position related to the assistant's degree program at a Texas public institution of higher education.
- 3) The student or student's spouse or parent is employed at least half-time on a regular monthly salaried basis as a teacher or professor at a Texas public institution of higher education.
- 4) The student holds an approved competitive scholarship from Texas State of at least \$1000 for the academic year or summer awarded by an official Texas State scholarship committee.
- 5) The student or student's spouse or parent has located in Texas as an employee of a business or organization that became established in this state as part of the state economic development and diversification program. (Note: Contact the Undergraduate Admissions Office for a list of qualified employers.)
- 6) The student is a New Mexico resident who resides in a county bordering Texas.
- 7) The student is a Louisiana resident who resides in a parish bordering Texas.
- 8) The student is a resident of Mexico who has demonstrated a financial need.